



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

October 29, 2021

Donya Amstutz  
 Telamon Corporation  
 416 N. Cedar  
 Lansing, MI 48912

RE: License #: DC110093104  
 Investigation #: 2021D0232012  
 Watervliet Migrant Head Start

Dear Ms. Amstutz:

I conducted a special investigation because the child care licensing division received a complaint against your facility that related to licensing rules or law. The allegations were related to the following:

**R 400.8125(1) Staff, volunteer; requirements.**

The details of the allegations are in the attached report. To investigate the allegations:

- I interviewed licensee designee, staff and parents.
- I completed on-site inspections on the following dates: 09/03/2021 and 10/20/2021.

As a result of this investigation, I recommend no change to the current license status. I did not find any violations. The special investigation report is attached.

During this special investigation: 2021D0232012	Yes	No
A rule or law violation was found and a serious injury or death occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A rule or law violation was found and abuse and/or neglect of a child occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Davida McShan".

Davida McShan, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(269) 615-5087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC110093104
<b>Investigation #:</b>	2021D0232012
<b>Complaint Receipt Date:</b>	09/01/2021
<b>Investigation Initiation Date:</b>	09/03/2021
<b>Report Due Date:</b>	10/31/2021
<b>Licensee Name:</b>	Telamon Corporation
<b>Licensee Address:</b>	416 N. Cedar Lansing, MI 48912
<b>Licensee Telephone #:</b>	(517) 323-7002
<b>Administrator:</b>	Donya Amstutz, Designee
<b>Licensee Designee:</b>	Donya Amstutz, Designee
<b>Name of Facility:</b>	Watervliet Migrant Head Start
<b>Facility Address:</b>	745 North M 140 Watervliet, MI 49098
<b>Facility Telephone #:</b>	(269) 463-5610
<b>Original Issuance Date:</b>	06/21/2000
<b>License Status:</b>	REGULAR
<b>Effective Date:</b>	10/20/2020
<b>Expiration Date:</b>	10/19/2022
<b>Capacity:</b>	124
<b>Program Type:</b>	CHILD CARE CENTER

## II. ALLEGATION(S)

	<b>Violation Established?</b>
Positive Covid-19 staff were allowed to work in the facility while children were present.	No

## III. METHODOLOGY

09/01/2021	Special Investigation Intake 2021D0232012
09/03/2021	Inspection Completed On-Site Attempted contact at Watervliet Migrant Head Start at 11:00 AM. No one was at the facility.
09/03/2021	Contact - Document Sent E-mail to Licensee Designee, Donya Amstutz..
09/03/2021	Special Investigation Initiated - Letter E-mail from Licensee Designee, Donya Amstutz.
10/20/2021	Inspection Completed On-site Unannounced on-site inspection 12:28 PM. Contact with Staff Sanford Gomez, Leticia Diaz, Nernida Delgado, Maribel Banda, Selena Contreres, Emma Morris and Aibleni Hernandez.
10/27/2021	Contact - Telephone call made Telephone interview with Child A's Mother, Child B's Mother, Child C's Mother and Child D's Mother.
10/27/2021	Exit Conference E-mail to Licensee Designee, Donya Amstutz.

**ALLEGATION: Positive Covid-19 staff were allowed to work in the facility while children were present.**

**INVESTIGATION:** I attempted an unannounced on-site inspection at the facility on 09/03/2021 at approximately 11:00 AM. The facility was closed.

I e-mailed Licensee Designee, Donya Amstutz on that same day requesting information regarding the allegations. Ms. Amstutz stated that there were two staff at the facility that tested positive for Covid-19 and the center was closed. The earliest the center would open again would be Wednesday, 09/08/2021 pending negative Covid-19 test results and proper staffing. Ms. Amstutz stated that the facility had also been professionally cleaned and sanitized. Ms. Amstutz provided me with a letter from Stanley Steemer confirming that the facility was professionally cleaned on 09/02/2021.

I made an unannounced on-site inspection to the facility on 10/20/2021 at approximately, 12:28 PM. I interviewed staff members, Sanford Gomez, Leticia Diaz, Nernida Delgado, Maribel Banda, Selena Contreres, Emma Morris and Aibleni Hernandez.

Mr. Gomez explained that the facility has a screening tool called Go Canvas. Staff use the screening tool before reporting to work to determine if there are any concerns with possibly having Covid-19. On 09/01/2021, staff Maritza Razo did not pass the screening test and therefore did not report to work that day. Staff, Selena Contreres, who works in the Infant Room, passed the screening test, and reported to work on 09/01/2021. Ms. Contreres reported that her body was sore but thought that it was because she had exercised earlier. Ms. Razo and Ms. Contreres took a rapid Covid-19 test on 09/01/2021 at approximately 11:30 AM. Both of their tests came back positive on that same day at approximately 1:00 PM. As soon as Ms. Razo and Ms. Contreres received their results, they both contacted Program Director, Renee Gentry. Ms. Gentry then contacted Administrator, Holly Freeman, who contacted Deputy Director, Sheila Jelsema. Ms. Gentry also contacted Berrien County Health Department. The facility did not open back up until 09/06/2021, with staff only. Children were allowed to come back to the facility on 09/07/2021. The Infant Room, where Ms. Contreres worked, remained closed until 09/16/2021. Mr. Gomez stated that a letter was also sent to all of the parents letting them know that two staff tested positive for Covid-19.

Staff, Leticia Diaz, Nernida Delgado, Maribel Banda, Selena Contreres, Emma Morris and Aibleni Hernandez confirmed Mr. Gomez's account of the incident. Mr. Delgado, Ms. Banda, Ms. Morris and Ms. Hernandez were also tested for Covid-19 because they had been directly or indirectly exposed to staff that tested positive. All of their results were negative.

On 10/27/2021, I made contacted Child A's Mother, Child B's Mother, Child C's Mother and Child D's Mother. None of the parents had any concerns.

<b>APPLICABLE RULE</b>	
<b>R 400.8125</b>	<b>Staff; volunteer; requirements.</b>
	<b>(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.</b>
<b>ANALYSIS:</b>	There were two staff that tested positive for Covid-19. The facility immediately took the proper steps to ensure that appropriate care was provided. Children in care did not return to the facility until 09/07/2021 and the Infant Room did not open again until 09/16/2021. The facility was also professionally cleaned and sanitized before anyone returned to the building.
<b>CONCLUSION:</b>	<b>VIOLATION NOT ESTABLISHED</b>

#### IV. RECOMMENDATION

I recommend no change in the license status.



10/29/2021

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Davida McShan  
Licensing Consultant

Date

Approved By:



10/29/2021

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Yolanda Sims  
Area Manager

Date