



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 11/30/2023,  
**Date of Report:** 12/4/2023

Licensee Name(s)	License Number
St Mary's Parish	DC110023193
Capacity	Facility Name
	St Mary's Preschool
Program Type	Licensee Designee(s)
Center	Cheryl L. Warner
Central Administrator(s)	Program Director(s) Name
	Stephanie Ann-Marie Rickords <b>Qualifications:</b>  <b>Date PD Approved: //</b>
Facility Address	Mailing Address
217 S Lincoln Ave, Niles, MI, 49120	217 S Lincoln Ave, Niles, MI, 49120
Facility Phone Number	Facility Email Address
2696839191	c.warner@stmarysniles.com

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

Due to the violations, you must send us a corrective action plan by 12/24/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Amy Steger, at (269) 568-2915. In the event that Amy Steger is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
471	2	5
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 25	5 : 5	1 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
12 : 12	4 : 4	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Certification of School Building Fire Safety Provisions	8/10/2023	Accepted
Playground Certification Summary	6/17/2011	Accepted
Lead Hazard Risk Assessment	6/19/2018	No lead hazards detected.
Environmental Health Inspection	10/22/2019	Grade "A"

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	Ten child files were reviewed. All ten child information cards were missing information including date of admission, employer name and telephone number, physician information, allergies, emergency permission, and the signature and date of the parent.	Repeat Violation Established  Reference: : 12/27/2017 :Violation Established; : 11/30/2021 :Violation Established; : 1/20/2016 :Violation Established; : 11/20/2019 :Violation Established;
R 400.8330(2)	Food services and nutrition generally. A written agreement must be kept on file at the center if the parent has agreed to provide formula, milk, or food. The center shall provide an adequate amount of formula, milk, or food if the parent does not.	Parents are required to send food for children but there is not a written food agreement on file at the center.	Repeat Violation Established  Reference: : 11/20/2019 :Violation Established;

<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>
R 400.8161(3)	The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.
R 400.8330(10)	Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.
R 400.8128	Staff; volunteer; tuberculosis.
R 400.8125(3)	

	All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.
R 400.8125(5)	A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:00 AM To 6:00 PM	08:00 AM To 6:00 PM	08:00 AM To 6:00 PM	08:00 AM To 6:00 PM	08:00 AM To 6:00 PM		

Bureau Recommendation
Upon receipt of an acceptable action plan, I recommend issuance of a regular license to this child care center.

<b>Approved By:</b>			
<i>Amy Steger</i>			
<b>12/04/2023</b>			
Amy Steger	<b>Date</b>		
<b>Licensing Consultant</b>			