



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

December 1, 2021

Leslie Conyers
St Mary's Parish
217 S Lincoln Ave
Niles, MI 49120

RE: License #: DC110023193
St Mary's Preschool
217 S Lincoln Ave
Niles, MI 49120

Dear Ms. Conyers:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when renewal inspection reports are completed can be found under Overview of Licensing Reports.

During the renewal inspection on 11/30/2021, I found 13 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8112 (1)(c) Comprehensive background check; fingerprinting.
- R 400.8125 (5) Staff; volunteer; requirements.
- R 400.8128 Staff; volunteer; tuberculosis.
- R 400.8131 (3) Professional development requirements.
- R 400.8131 (4) Professional development requirements.
- R 400.8131 (5) Professional development requirements.
- R 400.8131 (6) Professional development requirements.
- R 600.8143 (1) Children's records.
- R 400.8173 (11) Equipment.
- R 400.8176 (18)(b) Sleeping equipment.
- R 400.8315 (6) Food and equipment storage.
- R 400.8340 (3) Food services and nutrition; provided by parents.
- R 400.8525 (6) Exits.

Due to the violations, you must send us a corrective action plan by 12/21/2021. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

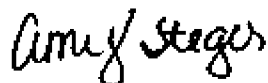
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 568-2915
enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC110023193
Licensee Name:	St Mary's Parish
Licensee Address:	217 S Lincoln Ave Niles, MI 49120
Licensee Telephone #:	(269) 683-9191
Licensee/Designee:	Leslie Johnson-Conyers, Designee
Name of Facility:	St Mary's Preschool
Facility Address:	217 S Lincoln Ave Niles, MI 49120
Facility Telephone #:	(269) 683-9191
Original Issuance Date:	08/28/1995
Capacity:	50
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/30/2021
 Date of Environmental Health Inspection: 10/22/2019
 Date of Fire Safety Inspection: Requested Certification of School Building Fire Safety Provisions
 Date of Lead Hazard Risk Assessment, if applicable: 06/19/2018
 Date of Documentation of Playground Compliance, if applicable: Requested

		No. of Records Reviewed
No. of children enrolled in care	45	11
No. of staff employed	4	3
No. of volunteers	0	0
No. of children present at time of inspection	34	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	34	

Persons Interviewed: Licensee/Licensee Designee
 Program Director
 Caregiving staff

Approved Child Use Space: Approved space includes Preschool Room 9, Fine Arts Room 8, Technology Room 6, Library Room 4, and Gymnasium.
 Approved Program Director: Megan Kerns
 Approved Central Administrator: Leslie Conyers
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112	Comprehensive background check; fingerprinting.
	<p>(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:</p> <p>(c) A child care staff member.</p>
<p>One child care staff member and three substitute child care staff members did not have comprehensive background checks conducted to determine suitability.</p>	
R 400.8125	Staff; volunteer; requirements.
	<p>(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:</p> <p>(a) The individual is aware that abuse and neglect of children is against the law.</p> <p>(b) The individual has been informed of the center's policies on child abuse and neglect.</p> <p>(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.</p>
<p>Child Care Staff Members did not have statements signed and dated indicating they were aware abuse and neglect is against the law, they have been informed of the centers policies, and are required to report to children's protective services.</p>	
R 400.8128	Staff; volunteer; tuberculosis.
	<p>A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.</p>

One child care staff members and three substitute child care staff members did not have evidence they are free from communicable tuberculosis.	
R 400.8131	Professional development requirements.
	(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.
Child care staff members did not complete training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment.	
R 400.8131	Professional development requirements.
	(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.
Child care staff members did not complete prevention and control of infectious disease training, including immunizations.	
R 400.8131	Professional development requirements.
	(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry: (a) Administration of medication. (b) Prevention of and response to emergencies due to food and allergic reactions. (c) Building and physical premises safety. (d) Emergency preparedness and response planning. (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants. (f) Precautions in transporting children, if applicable. (g) Child development.

Child Care Staff Members did not complete training in (a)-(g).	
R 400.8131	Professional development requirements.
	(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects: (a) Child development and learning. (b) Health, safety, and nutrition. (c) Family and community collaboration. (d) Program management. (e) Teaching and learning. (f) Observation, documentation, and assessment. (g) Interactions and guidance. (h) Child care center administrative rules.
Child care staff members did not have documentation of 16 hours of professional development for 2019 or 2020.	
R 400.8143	Children's records.
	(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.
Eleven child files were reviewed. Two children did not have child information cards on file. Five child information cards were missing information including allergies, employer name, employer telephone number, and physician telephone number.	
R 400.8173	Equipment.
	(11) Trampolines and bounce houses must not be used by children in care at the child care center.
One preschool classroom had a trampoline in the middle of the room that was regularly used by children.	
R 400.8176	Sleeping equipment.
	(18) All occupied cribs, porta-cribs, cots, and mats must be placed in such a manner that there is a free and direct means of egress and must be spaced as follows: (b) Cots and mats must be at least 18 inches apart.

Mats placed during naptime were not spaced at least 18 inches apart.	
R 400.8315	Food and equipment storage.
	(6) Poisonous or toxic materials must not be stored with food, food service equipment, utensils, or single-service articles.
Poisonous and toxic materials including bleach and cleaning products were stored with food service items including single service cups, beverage containers, plates, napkins, and plastic gloves.	
R 400.8340	Food services and nutrition; provided by parents.
	(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.
Lunches and beverage containers were not labeled with the first name, last name, and date.	
R 400.8525	Exits.
	(6) Means of egress shall be maintained in an unobstructed, easily traveled condition at all times that the center is in operation. Means of egress shall not be exposed to inherent hazards of the building, including the heating plant, flammable storage, commercial kitchen, or other similar conditions.
The means of egress was obstructed by a child sleeping on a mat during nap.	

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Amy Steger

12/01/2021

Amy Steger
Licensing Consultant

Date