



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 18, 2023

Leslie Conyers
St Mary's Parish
217 S Lincoln Ave
Niles, MI 49120

RE: License #: DC110023193
St Mary's Preschool
217 S Lincoln Ave
Niles, MI 49120

Dear Ms. Conyers:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 01/17/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

While onsite I observed children engaged in large group, singing, dancing, free time, transitions, and small group activities. Child care staff members were engaged and had positive and appropriate interactions with children.

The violations that were found are:

| | |
|-------------------|--|
| R 400.8125 | Staff; volunteer; requirements. |
| | (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information: (a) The individual is aware that abuse and neglect of children is against the law. (b) The individual has been informed of the center's policies on child abuse and neglect. (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services. |

| | |
|---|--|
| I reviewed five child care staff member files. None of the child care staff members had a written statement signed and dated indicating the information in (a)-(c). | |
| R 400.8131 | Professional development requirements. |
| | (3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect. |
| The five child care staff member files reviewed did not contain verification of training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect. | |
| R 400.8550 | Electrical service. |
| | (5) All electrical outlets in child use areas for children who are not yet school-age shall be made inaccessible to children. |
| Electrical outlets in the gymnasium were not made inaccessible to preschool children. | |

Due to the violations, you must send us a corrective action plan by 2/7/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

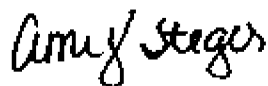
| During calendar year 2023: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (269) 568-2915