



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

12/20/2023

St Mary's Preschool
217 S Lincoln Ave
Niles, MI, 49120

License Number: DC110023193

Dear Cheryl Warner,

This letter is to advise you that the 12/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	Ten child files were reviewed. All ten child information cards were missing information including date of admission, employer name and telephone number, physician information, allergies, emergency permission, and the signature and date of the parent.	We are switching to an online registration process in the spring of 2024. This program will not allow families to complete the registration process until all requested information has been provided. Meanwhile, we are contacting current parents to provide the missing information.	5/2024
R 400.8330(2)	Parents are required to send food for children but there is not a written food agreement on file at the center.	We have already created a written food agreement and posted it to our preschool bulletin board. We are currently in the process of collecting parent	1/10/2023

		signatures. We will keep one copy of the signed and dated agreement and give one to parents.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Amy Steger at (269) 568-2915 or stegera@michigan.gov. In the event that Amy Steger is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Amy Steger, Licensing Consultant