



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 30, 2023

Leslie Conyers
St Mary's Parish
217 S Lincoln Ave
Niles, MI 49120

RE: License #: DC110023193

RE: SI LOG #: **St Mary's Preschool**
217 S Lincoln Ave
Niles, MI 49120

Dear Ms. Conyers:

This letter is to advise you that the 01/27/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (5)	I reviewed five child care staff member files. None of the child care staff members had a written statement signed and dated indicating the information in (a)-(c).	I will create a written statement for child care staff members to sign and date containing information regarding abuse and neglect as outlined in (a)- (c). I will require future staff and volunteers to sign the written statement before working or volunteering in the center.	1/24/2023 and ongoing
R 400.8131 (3)	The five child care staff member files reviewed did not contain verification of training in prevention of	An orientation will occur at the beginning of each school year to review the center's policies and practices on discipline,	01/24/2023 and ongoing

	<p>shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.</p>	<p>information provided to parents, emergency procedures, illness for children and staff, appropriate care and supervision. All staff members will complete training regarding: prevention of shaken baby syndrome, abusive head trauma, child maltreatment, administration of medication, prevention and response to emergencies due to food and allergy reactions, emergency preparedness and response, handling and storage of hazardous materials and the appropriate disposal of biocontaminants, precautions in transporting children, recognition and reporting of child abuse and neglect, child development, and prevention and control of infectious diseases including immunizations through MiRegistry training modules. After completion of these trainings, which must be completed within 90 days from date of hire, all files of child care staff members will be updated with evidence of training completion.</p>	
<p>R 400.8550 (5)</p>	<p>Electrical outlets in the gymnasium were not made inaccessible to preschool children.</p>	<p>I have purchased a bulk order of outlet covers for all the outlets in the gymnasium. The child care staff members have recovered all exposed outlets. Packages of outlet covers have been given to the leaders of the various groups who utilize the gymnasium outside of regular operation hours of the center and have been instructed to be sure to</p>	<p>01/24/2023 and ongoing</p>

		recover all outlets following usage.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 568-2915