



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 15, 2022

Timothy Keathley  
Eau Claire Public Schools  
Lybrook Elem  
6238 W Main  
Eau Claire, MI 49111

RE: License #: DC110021748  
**Eau Claire Public Schools GSRP Preschool  
Lybrook Elem  
6238 W Main  
Eau Claire, MI 49111**

Dear Mr. Keathley:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/14/2022, I found 5 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110 (6)	Applicant; licensee; licensee designee; requirements.
R 400.8128	Staff; volunteer; tuberculosis.
R 400.8131 (3)	Professional development.
R 400.8131 (4)	Professional development.
R 400.8131 (5)	Professional development.

Due to the violations, you must send us a corrective action plan by 05/05/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Amy Steger, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC110021748

**Licensee Name:** Eau Claire Public Schools

**Licensee Address:** Lybrook Elem  
6238 W Main  
Eau Claire, MI 49111

**Licensee Telephone #:** (269) 461-6191

**Licensee/Designee:** Timothy Keathley, Designee

**Name of Facility:** Eau Claire Public Schools GSRP Preschool

**Facility Address:** Lybrook Elem  
6238 W Main  
Eau Claire, MI 49111

**Facility Telephone #:** (269) 461-6191

**Original Issuance Date:** 05/12/1992

**Capacity:** 72

**Age Range:** Ages 3 years 0 months Thru 7 years

**Program Components:** GSRP  
TRANSPORTATION  
FOOD SERVICE

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/14/2022  
 Date of Environmental Health Inspection: 04/30/2017  
 Date of Fire Safety Inspection: Requested  
 Date of Lead Hazard Risk Assessment, if applicable: 07/12/2018  
 Date of Documentation of Playground Compliance, if applicable: 09/22/2015

		No. of Records Reviewed
No. of children enrolled in care	32	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	10	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	10	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool room within Lybrook Elementary School  
 Approved Program Director: Jessica Rumsey  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

<b>R 400.8110</b>	<b>Applicant; licensee; licensee designee; requirements.</b>
	(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.
Records detailing the arrival and departure times for child care staff members were not being maintained.	
<b>R 400.8128</b>	<b>Staff; volunteer; tuberculosis.</b>
	A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.
I reviewed three child care staff member files. One child care staff member who had contact with children at least 4 hours per week for more than 2 consecutive weeks did not have a tuberculosis test on file.	
<b>R 400.8131</b>	<b>Professional development requirements.</b>
	(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.
One of three child care staff members did not have verification of training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	
<b>R 400.8131</b>	<b>Professional development requirements.</b>
	(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One of three child care staff members did not have verification of training in prevention and control of infectious disease training, including immunizations.	
<b>R 400.8131</b>	<b>Professional development requirements.</b>
	<p>(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:</p> <ul style="list-style-type: none"> <li>(a) Administration of medication.</li> <li>(b) Prevention of and response to emergencies due to food and allergic reactions.</li> <li>(c) Building and physical premises safety.</li> <li>(d) Emergency preparedness and response planning.</li> <li>(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.</li> <li>(f) Precautions in transporting children, if applicable.</li> <li>(g) Child development.</li> </ul>
One of three child care staff members did not have verification of training in subrules (a)-(g).	

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.

*Amy Steger*

04/15/2022

\_\_\_\_\_  
Amy Steger  
Licensing Consultant

\_\_\_\_\_  
Date