



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 22, 2023

Timothy Keathley
 Eau Claire Public Schools
 Lybrook Elem
 6238 W Main
 Eau Claire, MI 49111

RE: License #: DC110021748

RE: SI LOG #: **Eau Claire Public Schools GSRP Preschool
 Lybrook Elem
 6238 W Main
 Eau Claire, MI 49111**

Dear Mr. Keathley:

This letter is to advise you that the 05/16/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
722.115n(1)	One child care staff member caring for children did not have a comprehensive background check completed and found eligible through the Child Care Background Check (CCBC) System before having contact with children.	Jessica Rumsey will work on updating and adding CCBC for a minimum of two substitute staff members.	9/18/2023

R 400.8125(5)	One child care staff member did not have an abuse and neglect statement signed and on file at the center.	Jessica Rumsey will make sure that a minimum of two substitute staff members have a signed abuse and neglect statement on file. She will also create a folder for any and all volunteers that work and spend time in the preschool room.	09/18/2023
R 400.8131(3)	One child care staff member did not have verification of training in prevention of shaken baby syndrome, abusive head trauma, and child maltreatment, and recognition and reporting of child abuse and neglect.	Timothy Keathley will assign a minimum of two staff members that will be available for subbing. Jessica Rumsey will help these staff members set up MiRegistry accounts in order to obtain the correct professional development for SID, safe sleep, shaken baby, abusive head trauma, child maltreatment, along with recognition and reporting of abuse and neglect training hours.	09/18/2023
R 400.8131(4)	One child care staff member did not have verification of training in prevention and control of infectious disease training, including immunizations.	Timothy Keathley will assign a minimum of two staff members that will be available for subbing. Jessica Rumsey will help these staff members set up MiRegistry accounts in order to obtain the correct professional development for prevent and control of infectious disease training, including immunizations.	09/18/2023
R 400.8112(2)(b)	Child care staff members that completed the comprehensive background checks through the CCBC System did not have copies of the consent and disclosure forms on file at the center.	Jessica Rumsey will be updating and applying for new staff to be fingerprinted and current staffs renewals over the summer. Sandra Hopson and Timothy Keathley will be made aware of the location of the consent and disclosure forms.	09/18/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Amy Steger".

Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(269) 568-2915