



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 3, 2022

Timothy Keathley
Eau Claire Public Schools
Lybrook Elem
6238 W Main
Eau Claire, MI 49111

RE: License #: DC110021748

RE: SI LOG #: **Eau Claire Public Schools GSRP Preschool
Lybrook Elem
6238 W Main
Eau Claire, MI 49111**

Dear Mr. Keathley:

This letter is to advise you that the 04/28/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 (6)	Records detailing the arrival and departure times for child care staff members were not being maintained.	Jessica Rumsey has been added to the daily attendance log that is kept for children.	5/5/2022
R 400.8128	I reviewed three child care staff member files. One child care staff member who had contact with children at least 4 hours per week for more than 2 consecutive	There is a copy of TB tests in individual files.	5/5/2022

	weeks did not have a tuberculosis test on file.		
R 400.8131 (3)	One of three child care staff members did not have verification of training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	Will work with child care staff members to ensure they complete the training prior to the next school year.	09/15/2022
R 400.8131 (4)	One of three child care staff members did not have verification of training in prevention and control of infectious disease training, including immunizations.	Will work with child care staff members to ensure they complete the training prior to the next school year.	09/15/2022
R 400.8131 (5)	One of three child care staff members did not have verification of training in subrules (a)-(g).	Will work with child care staff members to ensure they complete the training prior to the next school year.	09/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Amy Steger".

Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 568-2915