



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

October 21, 2020

Jessica Rumsey  
 Eau Claire Public Schools  
 Lybrook Elem  
 6238 W Main  
 Eau Claire, MI 49111

RE: License #: DC110021748

RE: SI LOG #: **Eau Claire Public Schools GSRP Preschool  
 Lybrook Elem  
 6238 W Main  
 Eau Claire, MI 49111**

Dear Ms. Rumsey:

This letter is to advise you that the 10/16/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (5)	Two Child Care Staff Member files were reviewed. Neither had a written statement signed and dated indicating they are aware abuse and neglect is against the law, they have been informed of the center's policies, and they know they must report suspected abuse and neglect immediately.	The program director will be updating the staff; volunteer; requirements written statement to include the abuse and neglect statements	November 2020

R 400.8143 (1)	Seven child information cards were reviewed. Five of seven child information cards were missing information including date of admission, allergies, employer name and phone number, and emergency permission.	updates will be made to the information contact card during family fall conference	November 2020
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Amy Steger, Licensing Consultant  
 Child Care Licensing Division  
 427 East Alcott  
 Kalamazoo, MI 49001  
 (269) 568-2915