



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

Report Type : Addendum to Original Report
Inspection Type: Modification

Date of Inspection: 1/8/2024
Date of Report: 2/8/2024

Licensee Name(s)	License Number
Communities In Schools of Northwest Michigan	DC150410353
Capacity	Facility Name
50	East Jordan Elementary School - Afterschool Program
Program Type	Licensee Designee(s)
Center	Amy Chantal Burk AMY BURK
Central Administrator(s)	Program Director(s) Name
	Amy Chantal Burk Qualifications: Date PD Approved: // AMY BURK Qualifications: R 400.8113(8)(g) (9). Date PD Approved: 6/21/2022
Facility Address	Mailing Address
304 Fourth Street, East Jordan, MI, 49727	205 Grove Street, Mancelona, MI, 49659
Facility Phone Number	Facility Email Address
2313564385	aburk@cisnwmi.org

Findings of the Inspection

Purpose of Addendum: Add C4 classroom as child use space.

Findings and Conclusions: I recommend the addition of Classroom C4 as child use space.

If you have questions regarding the report, please contact licensing consultant, Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Description of Facility
This child care center is located in the East Jordan Elementary school located in East Jordan, Michigan. The child care center is comprised of six classrooms, a cafeteria, small gym, library, and lounge. The center will offer care to children 5 to 12 years of age.

Approved Child Use Space

The licensee/ licensee designee understands that the ratio of child care staff member to children and the maximum group size is determined by the youngest child in the room. Equipment in the room must be appropriate for the ages of the children in the room.

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	B4 Classroom		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years of age : 20		717	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	B5 Classroom		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 20		700	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	B6 Classroom		N/A
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 20		709	

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	A7 Classroom		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 21		726	No

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	A8 Classroom		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 23		787	

--	--	--

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Classroom A9		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 21		728	

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Small Gymnasium		N/A
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 50		2440	

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Library		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 36		2164	

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Lounge		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 to 12 years : 16		543	

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Girls' Bathroom in Hallway		
Age Range : Capacity		Square Footage	Space Used to Calculate Capacity
5 years - 12 years :			

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found

	Boys' Bathroom in Hallway	
Age Range : Capacity	Square Footage	Space Used to Calculate Capacity
5 years - 12 years :		

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
	Cafeteria	The cafeteria is divided into two well-defined spaces by using the food bar in the middle of the room. This allows 25 children to be in the front half of the cafeteria and 25 children in the back half of the cafeteria.	
Age Range : Capacity	Square Footage	Space Used to Calculate Capacity	
5 years - 12 years :	2872		

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
<i>Environmental Health Inspection</i>	<i>01/17/2024</i>	<i>A Rated</i>


Description of Outdoor Play Area			
<i>Location</i>	<i>Enclosed Space</i>	<i>Outdoor Hazards</i>	<i>Playground Inspection</i>
		There are no known hazards.	A playground inspection was not needed since this is a school age only program.

Number of Sinks and Toilets			
<i>Location</i>	<i># of Handwashing Sinks</i>	<i># of Toilets</i>	<i># of Urinals</i>
Classroom B4	1	2	
Classroom B5	1	2	
Classroom B6	1	2	
Classroom A7	1	2	
Classroom A8	1	2	

Classroom A9	1	2	
--------------	---	---	--

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
3:00 PM To 6:00 PM	3:00 PM To 6:00 PM	3:00 PM To 6:00 PM	3:00 PM To 6:00 PM			

Terms, Program Components, and Variances							
Full Time or Part Time Care	Months of Operation	Care Before 6 AM	Care After 6 PM	Before School or After School Care	Overnight Care	Weekend Care	Head Start/GSRP
Both Full and Part Time	Year Round	No	No	Before/After School	No	No	
Food Service	No						
Transportation	No						
Swimming	No						
Variances							

Recommendation	
I recommend the addition of Classroom C4 as child use space..	
Approved By:	
 02/08/2024	
Codie Mayhew Licensing Consultant	Date