



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 4, 2021

Amber Wilson
Benzie County Central Schools
9300 Homestead Road
Benzonia, MI 49616

RE: License #: DC100394398
Lake Ann Elementary School
19375 Bronson Lake Rd
Interlochen, MI 49643

Dear Ms. Wilson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/06/2021, I found 10 violation(s) listed below and explained in the attached report:

- R 400.8112(2)(a) Comprehensive background check; fingerprinting.
- R 400.8125(5) Staff; volunteer; requirements.
- R 400.8128 Staff; volunteer; tuberculosis.
- R 400.8131(4) Professional development requirements.
- R 400.8131(5) Professional development requirements.
- R 400.8131(11) Professional development requirements.
- R400.6161(2)(h) Emergency Procedures
- R 400.8161(3) Emergency procedures.
- R 400.8315(1) Food and equipment storage.
- R 400.8385 Poisonous or toxic materials.

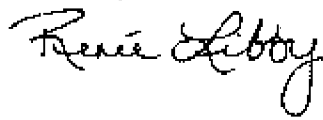
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC100394398

Licensee Name: Benzie County Central Schools

Licensee Address: 9300 Homestead Road
Benzonia, MI 49616

Licensee Telephone #:

Licensee/Designee: Amber Wilson, Designee

Name of Facility: Lake Ann Elementary School

Facility Address: 19375 Bronson Lake Rd
Interlochen, MI 49643

Facility Telephone #: (231) 275-7730

Original Issuance Date: 09/18/2018

Capacity: 62

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: GSRP
PRESCHOOL
SCHOOL AGE
HEAD START
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/06/2021
 Date of Environmental Health Inspection: 04/15/2021
 Date of Fire Safety Inspection: 02/22/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 08/25/2018

		No. of Records Reviewed
No. of children enrolled in care	70	15
No. of staff employed	11	5
No. of volunteers	3	3
No. of children present at time of inspection	42	
No. of staff present at time of inspection	7	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	42	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Room #2, Room #4, Room #140, the Cafeteria, the Gym, and Library, and Room #166 are approved for child use.
 Approved Program Director: Ms. Katie Johnson is the approved Program Director
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed staff interacting with children during free play, rest time, snack time, and bodily care routines. Child care staff provided supportive guidance and engaged in positive interactions with children throughout the observation period.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

The licensee designee did not ensure that each individual requiring a comprehensive background check submitted all of the information required in subrule (5) and (6) of the rule. One staff member did not have a complete Consent and Disclosure form on file.

R 400.8125 Staff; volunteer; requirements.

- (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:
 - (a) The individual is aware that abuse and neglect of children is against the law.
 - (b) The individual has been informed of the center's policies on child abuse and neglect.
 - (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

The licensee did not assure that a written statement attesting to (a) – (c) above was signed and dated by staff at the time of hire. One staff member's date of hire was 10/01/2020. The staff member's abuse and neglect acknowledgement statement was signed and dated on 01/11/2021.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

One staff member did not have a negative TB test result on file. The staff member stated that the TB test was done before hire. The paperwork from the physician showing a negative TB test result was left on the program director's desk.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

The licensee did not assure that all child care staff members completed trainings on immunizations prior to unsupervised contact with children. Two staff members did not have verification of immunization training prior to unsupervised contact with children. Training on the prevention and control of infectious disease was completed as part of each staff member's Safe Schools training/orientation.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

The licensee did not assure that all child care staff members completed trainings on (a) – (g) above within 90 days of being hired/90 days of these rules going into effect. Two child care staff members did not complete training on (a) – (g) of the rule within 90 days of these rules going into effect.

R 400.8131 Professional development requirements.

(11) (11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or

trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

One child care staff member did not have verification of her 2019 professional development hours on file at the center or online at MiRegistry.

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
- (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

One child's information card indicated that s/he had a bee allergy requiring Benadryl. The center did not have any additional information or medication related to the child's bee allergy, nor were emergency plans developed to accommodate this child's documented allergy.

R 400.8161(3) Emergency procedures.

- (3) The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.

Natural and man-made disaster plans were not posted in Classroom #4 or in Room #140.

R 400.8315 Food and equipment storage.

- (1) Each refrigerator must have an accurate working thermometer indicating a temperature of 41 degrees Fahrenheit or below.

The refrigerator in Classroom #2 did not have a thermometer. The temperature of the refrigerator in Room #4 was above 41 degrees.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

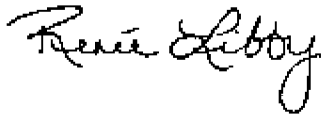
Bleach and cleaners were accessible under the sink in Room #140.

Technical Assistance was provided on the following:

- Reviewing information provided by parents on child information cards and following up to ensure all information is accurate/complete. As a reminder, N/A's or a line through a field are not acceptable responses.
- Ensuring the relocation site is present on each posted emergency plan.
- Posting the new recall list.
- Add copies of the crisis management plans to each classroom instead of keeping one copy in the staff office area.
- Conducting separate fire and tornado drills during the after school program.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



05/04/2021

Renee Libby
Licensing Consultant

Date