



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 29, 2021

Amber Wilson
Benzie County Central Schools
9300 Homestead Road
Benzonia, MI 49616

RE: License #: DC100394398
Lake Ann Elementary School
19375 Bronson Lake Rd
Interlochen, MI 49643

Dear Ms. Wilson:

This letter is to advise you that the 04/29/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(a) Comprehensive background check; fingerprinting.	One staff member did not have a complete Consent and Disclosure form on file.	The licensee designee will ensure a complete Consent and Disclosure form is on file for the staff member.	04/07/2021
R 400.8125(5) Staff; volunteer; requirements.	One staff member's signed/dated child abuse/neglect and mandated reporting acknowledgement statement was not obtained at time of hire.	The licensee designee will ensure that acknowledgement statements regarding child abuse/neglect and mandated reporting are on file at time of hire.	Immediately and ongoing


R 400.8128 Staff; volunteer; tuberculosis.	One staff member did not have a negative TB test result on file.	The licensee designee will ensure that a negative TB test is on file for the staff member, and for all staff member before their first day of work.	04/07/2021 Ongoing
R 400.8131(4) Professional development requirements.	Two staff members did not have verification of immunization training prior to unsupervised contact with children.	The licensee designee will ensure that immunization training for the two staff members is on file.	04/07/2021 and ongoing
R 400.8131(5) Professional development requirements.	Two child care staff members did not complete training on (a) – (g) of the rule within 90 days of these rules going into effect.	The licensee designee will ensure that trainings on subrules (a) – (g) of the rule are completed and on file.	04/07/2021 and ongoing within 90 days of hire
R 400.8131(11) Professional development requirements.	One child care staff member did not have verification of her 2019 professional development hours on file at the center or online at MiRegistry.	The licensee designee will ensure verification of 16 hours of professional development is on file for the staff member.	05/01/2021
R400.6161(2)(h) Emergency Procedures	Emergency plans were not developed to accommodate a child's documented bee allergy.	The licensee designee will ensure that the lead caregiver connects with the child's family to develop an emergency care plan.	04/06/2021
R 400.8161(3) Emergency procedures.	Natural and man-made disaster plans were not posted in Classroom #4 or in Room #140.	The licensee designee will ensure that natural and man-made disaster plans are posted in each classroom.	04/07/2021
R 400.8315(1) Food and equipment storage.	The refrigerator in Room #2 did not have a thermometer. The temperature of the refrigerator in Room #4 was above 41 degrees.	The licensee designee turned the temperature down in Room #2's refrigerator. Room #4 lead caregiver will put a thermometer in the refrigerator.	Immediately 4/07/2021
R 400.8385 Poisonous or toxic materials.	Bleach and cleaners were accessible under the sink in Room #140.	The licensee designee removed the bleach and cleaners.	Immediately

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087