



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 3, 2021

Amber Wilson
Benzie County Central Schools
9300 Homestead Road
Benzonia, MI 49616

RE: License #: DC100394398
Lake Ann Elementary School
19375 Bronson Lake Rd
Interlochen, MI 49643

Dear Ms. Wilson:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC100394398
Licensee Name:	Benzie County Central Schools
Licensee Address:	9300 Homestead Road Benzonia, MI 49616
Licensee Telephone #:	
Administrator/Licensee Designee:	Amber Wilson, Designee
Name of Facility:	Lake Ann Elementary School
Facility Address:	19375 Bronson Lake Rd Interlochen, MI 49643
Facility Telephone #:	(231) 275-7730
Capacity:	62
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 01/29/2021, Licensee Designee Ms. Amber Wilson requested the addition of the Cafeteria, Room #140, and Room #166, and a change in age ranges served to accommodate children ages 2 ½ through 12 years.

III. Methodology

01/29/2021 Modification Request Received

01/29/2021 Inspection Completed Onsite

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 02/01/2021.

The following rooms are approved for child use:

- **Room #2:** This room measures 29 ft. x 27 ft. minus an area for a bathroom measuring 6 ft. x 4 ft. for a total of 759 square feet. Based on 35 square feet per child, this allows for the requested capacity of 18 children ages 2 ½ years through 12. The licensee understands if there is a mixed age group in the room, that the staff member to child ratio is determined by the youngest child in the group.
- **Room #4:** This room measures 28 ft. x 26 ft. minus an area for a bathroom measuring 6 ft. x 4 ft. for a total of 704 square feet. Based on 35 square feet per child, this allows for the requested capacity of 18 children from 2 ½ through 12 years of age. The licensee understands if there is a mixed age group in the room, that the staff member to child ratio is determined by the youngest child in the group.
- **Room #140:** This room measures 35.92 ft. x 27.92 ft. for a total of 1,002.8 square feet. Based on 35 square feet per child, this allows for the requested capacity of 26 children ages 2 ½ through 12 years. The licensee understands if there is a mixed age group in the room, that the staff member to child ratio is determined by the youngest child in the group.

The following rooms are approved as additional child use space and were not used to determine the center's total capacity:

- **Cafeteria:** This room measures 39.92 ft. x 52.42 ft. for a total of 2,092.6 square feet. Based on 35 square feet per child, this allows for a room capacity of 60 school age children.

- **Gymnasium:** This space measures 78.5 ft. x 52.5 ft. for a total of 4,121.25 square feet. Based on 35 square feet per child, this allows enough space for the entire center capacity. The licensee understands if there is a mixed age group in the gym, that the caregiver to child ratio is determined by the youngest child in the room.
- **Library:** This space measures 30 ft. x 34 ft. plus 30 ft. x 40 ft. for a total of 2,220 square feet. Based on 35 square feet per child, this allows for a maximum capacity of 63 preschool and/or school age children. The licensee understands if there is a mixed age group in the gym, that the caregiver to child ratio is determined by the youngest child in the room.
- **Room #166:** This room was measured in two rectangular sections. The first section measures 19.08 ft. x 21.5 ft. for a total of 410.22 square feet. The second section measures 14.25 ft. x 9.5 ft. for a total of 135.38 square feet. The total of both rectangular sections is 545.6 square feet. Based on 35 square feet per child, this allows for a room capacity of 16 children ages 2 ½ through 12 years.

The total space is sufficient for the requested capacity of 62 children ages 2 ½ through 12 years.

Room #2 has one toilet and one handwashing sink. Room #4 also has one toilet and one handwashing sink. Additional bathrooms located in the west hallway near the classrooms provide an additional six sinks, two urinals and six toilets. There are two sinks in Room #140. Bathrooms across the hall from Room #140 provide an additional two sinks, one urinal, and three toilets. These bathrooms are also located near the Gym, Cafeteria, and the Library. Room #166 has one toilet and one handwashing sink available for child use. The total number of sinks and toilets are sufficient to accommodate the center's capacity of 62 children.

The classrooms are furnished with a variety of developmentally appropriate toys, materials, and supplies. The storage room in the cafeteria contains additional supplies for both school age and preschool children.

On 08/21/2018, the school Superintendent signed a Certification of School Building Fire Safety Provisions. On 08/02/2018, an "A" rated Environmental Health Inspection was completed. A new environmental health inspection is not required. The building was built in 1999, and a lead hazard risk assessment is not required.

Terms:

The center operates both year-round, and school-year programming from 7:00AM until 6:00PM, Monday through Friday.

The center operates the following programs:

- Great Start Readiness Programming (GSRP) for qualifying four-year-old children; September through May: Monday through Thursday.
- Tuition-Based Before- and After-School Care for school age and preschool children; September through June, Monday through Friday.
- Tuition-Based Preschool for three- and four-year-old children; year-round, Monday through Friday.
- Head Start for qualifying three- and four-year old children; year-round from 9:00AM until 2:30PM, Monday through Thursday.
- School Age Summer Camp for school age children; June through August, from 7:00AM until 6:00PM, Monday through Friday.

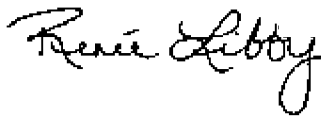
The center is approved for a total capacity of 62 children from 2 ½ through 12 years of age.

The center provides breakfast, lunch, and an afternoon snack. All food is provided by a contracted vendor through the school district. Parents may also choose to pack lunches for children enrolled in the tuition-based programs.

School-year transportation is provided by the school district. Swimming is not provided at this time.

V. Recommendation

I recommend the addition of the Cafeteria, Room #140, and Room #166, and a change in age ranges served to accommodate children ages 2 ½ through 12 years.



02/03/2021

Renee Libby
Licensing Consultant

Date