



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 12, 2022

Brenda Bradbury
Northeast Michigan Community Service Agency
2569 US 23 South
Alpena, MI 49707

RE: Application #: DC090413136
Bay City Linsday ECC
607 LaSalle Street
Bay City, MI 48706

Dear Ms. Bradbury:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 100 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (866) 865-0006.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,



Stacy M. Tomczak, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909
989-798-4738

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC090413136
Licensee Name:	Northeast Michigan Community Service Agency
Licensee Address:	2569 US 23 South Alpena, MI 49707
Licensee Telephone #:	(989) 358-4659
Licensee/Designee:	Brenda Bradbury, Designee
Name of Facility:	Bay City Lindsay ECC
Facility Address:	607 LaSalle Street Bay City, MI 48706
Facility Telephone #:	(989) 358-4659
Application Date:	06/27/2022
Capacity:	100
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

06/27/2022	On-Line Enrollment
06/28/2022	Application Incomplete Letter Sent needs everything
07/26/2022	Inspection Completed-Lead Hazard Risk Assessment-Approved
08/11/2022	Inspection Completed-Fire Safety: D
09/08/2022	Inspection Completed-Fire Safety: A
09/13/2022	Application Complete On-site needed
09/13/2022	Inspection Completed On-site
09/13/2022	Inspection Completed -BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility The facility is in the old Linsday Elementary School building on the west side of Bay City. There are five rooms approved for Head Start classrooms.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

Each classroom has two sets of numbers I will identify the classrooms by the numbers on the wall plaque and put the room numbers that are at the top of the door in parenthesis. The following classrooms have been approved for the children:

- Room 101 (A102) measures 36 ft X 22 ft for a total of 792 square feet. This is more than sufficient space for the requested 20 preschool children ages 3-5.
- Room 102 (A101) measures 36 ft X 22 ft for a total of 792 square feet. This is more than sufficient space for the requested 20 preschool children ages 3-5.
- Room 106 (C117) measures 36 ft X 22 ft for a total of 792 square feet. This is more than sufficient space for the requested 20 preschool children ages 3-5.
- Room 107 (A104) measures 36 ft X 22 ft for a total of 792 square feet. This is more than sufficient space for the requested 20 preschool children ages 3-5.
- Room 108 (A105) measures 36 ft X 22 ft for a total of 792 square feet. This is more than sufficient space for the requested 20 preschool children ages 3-5.
- Gymnasium measures 49 ft X 70 ft for a total of 3,430 square feet. This space is not included in the center capacity but can accommodate up to 98 children.

There are three stairs at the far end of this space. This area will be coned off and supervised to ensure children to not get on the stairs to the stage area.

Equipment: There is adequate equipment in this facility to accommodate the capacity of 100 preschool children, age 3 to 5 years, as requested.

Number of sinks and toilets: There is a girls' bathroom that has four toilets and three sinks. The boys' bathroom with four urinals, two toilets, and four sinks. Each classroom has a handwashing sink. This supports the center's capacity.

Outdoor play area - location, fenced or not, water hazards: The Head Start classrooms will utilize a natural playground for their outdoor play area. The area is located on the side of the building. The area is enclosed on three sides.

Documentation of playground safety: A playground inspection was not required of the outdoor play area.

Documentation if a lead hazard risk assessment was required and the results: A lead assessment was completed on 7/26/22. All classrooms that are approved, gymnasium, bathrooms, halls, approved areas were tested for lead and there were no lead concerns noted.

B. Program Description

Ages of children served: The Head Start program will serve children two years and six months through six years of age.

Proposed days and hours of operation: The program will operate during the school year Monday through Thursday from 8:00 a.m. until 3:15 p.m.

Full or part time (AM or PM sessions or both): Full time sessions are offered Monday through Thursday.

Other program components - transportation, swimming, food service: The center will contract with Bay City Public Schools for food services. The program will offer children breakfast, lunch, and an afternoon snack.

Name of program director and under what rules the program director is qualified:

The following individuals are qualified as program directors for the center:

Melissa Bricker meets the requirements under R400.8113(7)(f)(9)

Janice McClain meets the requirements under R400.8113(7)(b)(12)

Rebecca Nitzh meets the requirements under R400.8113 (7)(d)(9)

Angela Trinklein meets the requirements under R400.8113(7)(a)(9)

Is there a central administrator that meets the administrative requirement?

Rhonda Robson is the central administrator for the program and meets the administrative requirements.

Explanation of variance(s), if any: There are no variances for this center.

C. Rule/Statutory Violations

There were no rule violations.

IV. RECOMMENDATION

I recommend an original provisional license be issued for a capacity of 100 children ages 2 ½ through 6 years of age.



09/14/2022

Stacy M. Tomczak
Licensing Consultant

Date

Approved By:



09/14/2022

Rose A. Rafferty
Area Manager

Date