



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 20, 2023

Rebecca Brenay
St John's Lutheran Church
PO Box 56
Pinconning, MI 48650

RE: License #: DC090019734
St John's Preschool
1633 E Pinconning Rd
Pinconning, MI 48650

Dear Ms. Brenay:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 9/18/23, I found 7 violation(s) listed below and explained in the attached report:

- R 400.8112 (2)(a) Comprehensive background check; fingerprinting.**
- R 400.8131 (4) Professional development requirements.**
- R 400.8131(5) Professional development requirements.**
- R 400.8131(6) Professional development requirements.**
- R 400.8143(1) Children's records.**
- R 400.8143 (3) Children's records.**
- R 400.8161 (8) Emergency procedures.**

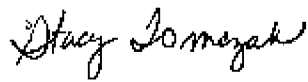
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stacy M. Tomczak, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa St.
PO Box 30664
Lansing, MI 48909
989-798-4738

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC090019734
Licensee Name:	St John's Lutheran Church
Licensee Address:	1633 Pinconning Rd Pinconning, MI 48650
Licensee Telephone #:	(989) 879-5006
Licensee/Designee:	Rebecca Brenay, Designee
Name of Facility:	St John's Preschool
Facility Address:	1633 E Pinconning Rd Pinconning, MI 48650
Facility Telephone #:	(989) 879-5006
Original Issuance Date:	01/01/1987
Capacity:	19
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/18/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 12/16/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A 1982 built
 Date of Documentation of Playground Compliance, if applicable: 11/29/2017

		No. of Records Reviewed
No. of children enrolled in care	32	18
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	13	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	13	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: Preschool classroom, gym area, and bathrooms in main hallway are approved for child use.
 Approved Program Director: Rebecca Brenay
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

Ms. Brenay did not have child care staff complete a new consent and disclosure form for the renewal fingerprints.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One child care staff member did not complete required health and safety training prior to unsupervised contact with children.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

One child care staff member did not complete the required health and safety training within 90 days of being hired.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Two child care staff members did not complete 16 hours of professional development for 2021 and 2022.

R 400.8143 Children's records.

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Two children did not have the child information card signed and dated.

R 400.8143 Children's records.

- (3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:
 - (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

Three children did not have copies of immunization or a waiver at the time of initial attendance.

R 400.8161 Emergency procedures.

- (8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

Two child care staff members were not trained two times a year on emergency procedures.

A corrective action plan was requested and approved on 09/18/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Stacy Tomczak

9/20/23

Stacy M. Tomczak
Licensing Consultant

Date