



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 26, 2021

Rebecca Brenay
St John's Lutheran Church
PO Box 56
Pinconning, MI 48650

RE: License #: DC090019734
St John's Preschool
1633 E Pinconning Rd
Pinconning, MI 48650

Dear Ms. Brenay:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/19/2021, I found one violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8143 Children's records.

Due to the violations, you must send us a corrective action plan by 10/15/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

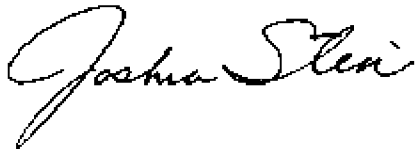
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Joshua Stein, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave Suite 3
Gaylord, MI 49735
(989) 370-2172

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC090019734
Licensee Name:	St John's Lutheran Church
Licensee Address:	1633 Pinconning Rd Pinconning, MI 48650
Licensee Telephone #:	(989) 879-5006
Licensee/Designee:	Rebecca Brenay, Designee
Name of Facility:	St John's Preschool
Facility Address:	1633 E Pinconning Rd Pinconning, MI 48650
Facility Telephone #:	(989) 879-5006
Original Issuance Date:	01/01/1987
Capacity:	19
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/19/2021
 Date of Environmental Health Inspection: 11/23/2020
 Date of Fire Safety Inspection: 09/06/2018
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 11/29/2017

	No. of Records Reviewed	
No. of children enrolled in care	39	12
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	13	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	13	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool classroom and multipurpose room are approved child use space.

Approved Program Director: Ms. Rebecca Brenay is approved program director.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed the one preschool classroom and the multipurpose room being using for free play. The programming I observed included the following: circle time, story time, departure, hand washing, and free play. I observed the caregivers' interactions with the children in care to be developmentally appropriate and responsive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

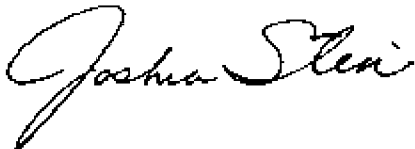
R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed 12 child information cards. The following information was missing: (3) were missing information in the allergies/special needs/ special instruction section, (3) had N/A listed in the allergies/special needs/ special instructions (1) was missing the date of admission.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



October 26, 2021

Joshua Stein
Licensing Consultant

Date