



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 15, 2023

Lisa Rhodus  
Bay Area Catholic Schools  
217 S Monroe Street  
Bay City, MI 48708

RE: License #: DC090019128  
**All Saints Central Preschool**  
**715 14th St**  
**Bay City, MI 48708**

Dear Ms. Rhodus:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/09/23, I found 9 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8131 (10) Professional development requirements.
- R 400.8131(12) Professional development requirements.
- R 400.8131 (4) Professional development requirements.
- R 400.8131 (5) Professional development requirements.
- R 400.8131 (8) Professional development requirements.
- R 400.8134 (3)(a) Hand washing.
- R 400.8143 (1) Children's records.
- R 400.8146 (2) Information provided to parents.
- R 400.8161 (8) Emergency procedures.

Due to the violations, you must send us a corrective action plan by 3/22/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stacy M. Tomczak, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa St.  
PO Box 30664  
Lansing, MI 48909  
989-798-4738

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC090019128
<b>Licensee Name:</b>	Bay Area Catholic Schools
<b>Licensee Address:</b>	217 S Monroe Street Bay City, MI 48708
<b>Licensee Telephone #:</b>	
<b>Licensee/Designee:</b>	Lisa Rhodus, Designee
<b>Name of Facility:</b>	All Saints Central Preschool
<b>Facility Address:</b>	715 14th St Bay City, MI 48708
<b>Facility Telephone #:</b>	(989) 892-2533
<b>Original Issuance Date:</b>	01/01/1986
<b>Capacity:</b>	26
<b>Age Range:</b>	Ages 2 years 6 months Thru 12 years
<b>Program Components:</b>	PRESCHOOL FOOD SERVICE BEFORE/AFTER SCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/09/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 03/09/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 11/21/2016  
 Date of Documentation of Playground Compliance, if applicable: 9/22/2021

		No. of Records Reviewed
No. of children enrolled in care	44	21
No. of staff employed	5	5
No. of volunteers	1	1
No. of children present at time of inspection	10	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	1	
No. of children interviewed/observed	10	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The first two classrooms are approved for child care.  
 Approved Program Director: Kristina Douglas  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Only one child care staff member had verification of current CPR and first aid certification.

REPEAT VIOLATION: renewal inspection report dated 3/10/21 cap dated 4/12/2021.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Ms. Proctor, child care staff member, and [REDACTED] unsupervised volunteer did not take necessary health and safety refresher course.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.

(g) Child development.

Ms. Proctor, child care staff member, and [REDACTED] unsupervised volunteer, did not complete the second course from health and safety within 90 days of hire.

**REPEAT VIOLATION:** renewal inspection report dated 3/10/21 cap dated 4/12/2021.  
**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (j) Child care center administrative rules.

None of the child care staff had documentation that they completed 16 hours of annual training.

**REPEAT VIOLATION:** renewal inspection report dated 3/10/21 cap dated 4/12/2021.  
**R 400.8131 Professional development requirements.**

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

The professional development plan did not include all the licensing requirements.

**R 400.8134 Hand washing.**

(3) Staff and volunteers shall ensure that children wash their hands at all of the following times:

- (a) Before meals, snacks, or food preparation experiences.

The children used sanitizer instead of washing their hands prior to snack time.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

None of the children information cards included a date of admission.

**R 400.8146 Information provided to parents.**

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

The center was using an electronic form of documentation that the parents received the information packet as required. This verification could not be shown to the consultant.

**R 400.8161 Emergency procedures.**

(8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

Verification of emergency procedure training for the child care staff was not provided and could not be verified that it was completed.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend no change in license status.



March 15, 2023

---

Stacy M. Tomczak  
Licensing Consultant

Date