



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2023

Lisa Rhodus
Bay Area Catholic Schools
217 S Monroe Street
Bay City, MI 48708

RE: License #: DC090019128

RE: SI LOG #: **All Saints Central Preschool**
715 14th St
Bay City, MI 48708

Dear Ms. Rhodus:

This letter is to advise you that the 03/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131 (10) Professional development requirements.	Only one child care staff member had verification of current CPR and first aid certification.	Child care staff are scheduled to take CPR and first aid on 3/27/23.	3/27/23
R 400.8131(12) Professional development requirements.	Ms. Proctor, child care staff member, and [REDACTED] unsupervised volunteer did not take necessary health and safety refresher course.	The child care staff will complete the health and safety refresher course and Ms. Douglas will make sure that all child care staff complete health and safety refresher within six months.	4/23/23
R 400.8131 (6) Professional development requirements.	None of the child care staff had documentation that they completed 16 hours of annual training.	Staff will keep documentation of annual professional development each staff is responsible for obtaining, recording, and taking 16 hours of professional development.	immediately
R 400.8131 (5) Professional development requirements.	Ms. Proctor, child care staff member, and [REDACTED] unsupervised volunteer, did not complete the second course from health and safety within 90 days of hire.	The child care staff members will complete the required health and safety training as required.	4/23/23
R 400.8131 (8) Professional development requirements.	The professional development plan did not include all the licensing requirements.	Ms. Douglas will revise the professional development plan to include all the licensing and school requirements.	4/23/23
R 400.8134 (3)(a) Hand washing.	The children used sanitizer instead of washing their hands prior to snack time.	Ms. Douglas will make sure that children will wash their hands prior to snack time.	immediately
R 400.8143 (1) Children's records.	None of the children information cards included a date of admission.	Date of admission has been added to all the child information cards.	immediately
R 400.8146 (2) Information provided to parents.	The center was using an electronic form of documentation that the parents received the	Parents will be provided a hard copy of the verification of the required polices and they will be kept on file	immediately

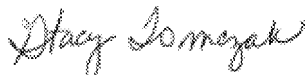
	information packet as required. This verification could not be shown to the consultant.		
R 400.8161 (8) Emergency procedures.	Verification of emergency procedure training for the child care staff was not provided and could not be verified that it was completed.	Staff will be trained twice a year on duties and emergency responsibilities. They will be recorded.	immediately

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (989) 732-8062.

Sincerely,



Stacy M. Tomczak, Licensing Consultant
 Bureau of Community and Health Systems
 411 Genesee
 P.O. Box 5070
 Saginaw, MI 48605