



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 21, 2022

Julie Severns
Hastings Area Schools
232 W Grand
Hastings, MI 49058

RE: Application #: DC080412510
Southeastern Elementary School
1300 S. East Street
Hastings, MI 49058

Dear Mrs. Severns:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 21 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Blake".

Jennifer Blake, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|-------------------------------|---|
| License #: | DC080412510 |
| Applicant Name: | Hastings Area Schools |
| Applicant Address: | 232 W Grand Hastings, MI 49058 |
| Applicant Telephone #: | (269) 948-4419 |
| Licensee/Designee: | Julie Severns, Designee |
| Name of Facility: | Southeastern Elementary School |
| Facility Address: | 1300 S. East Street Hastings, MI 49058 |
| Facility Telephone #: | (269) 948-4419 |
| Application Date: | 04/14/2022 |
| Capacity: | 21 |
| Program Type: | CHILD CARE CENTER |

II. METHODOLOGY

| | |
|------------|--|
| 04/14/2022 | Enrollment Online enrollment |
| 04/15/2022 | Inspection Completed-Fire Safety : A superintendent signed form |
| 04/29/2022 | Contact - Document Sent Rule & Act booklets; CC Comprehensive Background cks; Reimburse ltr & form |
| 04/29/2022 | Application Incomplete Letter Sent IRS ltr; 5003; 001's & DL's for Mary (LD) & PD |
| 05/02/2022 | Contact - Document Received IRS ltr; 5003; 001 & DL for Beth (LD) |
| 08/25/2022 | Inspection Completed On-site |
| 08/25/2022 | Inspection Completed-BCAL Full Compliance |
| 08/29/2022 | Inspection Completed-Env. Health : A |
| 08/30/2022 | Contact - Document Received Lead hazard risk assessment |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility The child care center GSRP program will be located in a classroom in the Southeastern Elementary School building of Hastings Area Schools. The school building has completed all required inspections to be licensed by the department and meet the staffing requirements.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.): The approved child use space includes the following:

Room 10 measures 27 ft. x 27 ft. for a total of 729 square feet. This allows for a capacity of 21 children aged 2.5 years to 6 years.

The additional space will be used by child care children but not used to determine capacity:

The gym measures 40 ft. x 60 ft. for a total of 2400 square feet. This allows for a total capacity of 69 children aged 2.5 years to 6 years.

The licensee understands that when children of mixed ages are present, the group size and ratio for the youngest child present will be honored.

Equipment: There is an adequate amount of developmentally appropriate equipment for the ages and the capacity of children requested.

Number of sinks and toilets: There are 8 toilets and 7 sinks available for child use. This is an adequate amount for the capacity of children requested.

Outdoor play area - location, fenced or not, water hazards: The unfenced outdoor play area is located behind the school. There is a large concrete area for various outdoor toys as well as a play structure. There are no water hazards present.

Documentation if a lead hazard risk assessment was required and the results: A lead hazard risk assessment was completed on 08/30/2022. No hazards were found.

Documentation of playground safety: A playground safety inspection has not been completed on the large structure outside. The licensee plans to complete this and send to the department. Until the inspection is completed the licensee understands the structure cannot be used by child care children.

B. Program Description

Ages of children served: The child care center will serve children aged 2.5 years to 6 years.

Proposed days and hours of operation: The child care center will operate Monday through Thursday from 8:00am to 3:30 pm from the months of August to June.

Full or part time (AM or PM sessions or both): The child care center will offer full time care.

Other program components - transportation, swimming, food service: The transportation will be provided by the Hastings Area Schools and food service will be provided by the Southeastern Elementary School's licensed kitchen. There is no swimming component.

Name of program director and under what rules the program director is qualified: The approved program director is Kelsey Kowers. Ms. Kowers is approved under R 400.8113(7)(a) and (9).

Is there a central administrator that meets the administrative requirement? None.

Explanation of variance(s), if any: A variance has been requested for Rule 400.8113(9). Ms. Kowers has been enrolled in a Child Care Administration course and will complete within 6 months.

C. Rule/Statutory Violations

There were no rule violations.

IV. RECOMMENDATION

I recommend issuance of a original license to this child care center.

Jennifer Blake

9/21/2022

Jennifer Blake
Licensing Consultant

Date

Approved By:

Yolanda Sims

9/22/2022

Yolanda Sims
Area Manager

Date