



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

3/14/2024

Sterling ECC  
338 W. State Street, Sterling, MI, , 48659

License Number: DC060388876

Dear Ms. Bradbury,

This letter is to advise you that the 3/14/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited   | Noncompliance observed                                                                                                                                 | Plan to correct                                                                                                                                                                                                                                                                   | Date to be completed |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| R 400.8113(3)(c)  | The Program Director did not ensure every child care staff member had an annual evaluation on file at the time of the onsite inspection.               | The program director will assure all staff members have a documented annual evaluation and the date is recorded on the staffing plan.                                                                                                                                             | 5/15/2024            |
| R 400.8110(12)(a) | During the onsite inspection two child care staff members did not have their name, address, and telephone number on file during the onsite inspection. | Staff name, address and telephone number is housed in our Human Resource Department. This information will be available to the consultant upon request. The program director and/or area manager will notify the Human Resource department or the license designee when required. | 3/14/2024            |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact DeAndre Lawson at (989) 898-8977 or [lawsond@michigan.gov](mailto:lawsond@michigan.gov). In the event that DeAndre Lawson is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "DeAndre Lawson". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

DeAndre Lawson, Licensing Consultant