



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 2/29/2024,
Date of Report: 3/12/2024

Licensee Name(s)	License Number
Kalkaska Memorial Hospital	DC050314164
Capacity	Facility Name
50	Bellaire Preschool & Kid's Club
Program Type	Licensee Designee(s)
Center	Tonya J Dupuie
Central Administrator(s)	Program Director(s) Name
	Tonya J Dupuie Qualifications: R 400.8113(7)(d) (9). Date PD Approved: 8/19/2011
Facility Address	Mailing Address
6535 John R. Rodgers Road, Bellaire, MI, 49615	419 S Coral St, Kalkaska, MI, 49646
Facility Phone Number	Facility Email Address
2315338916	tdupuie1@mhc.net

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Renee Libby found 8 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on //. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Renee Libby, at (231) 357-3087. In the event that Renee Libby is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
659	8	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
16 : 56	6 : 6	8 : 8
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
35 : 35	6 : 6	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Center's School-building Fire Inspection Certification form CCL-5043	12/19/2023	Signed by Superintendent
Environmental Health Inspection Report	3/5/2024	"A" Rating

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8112(2)(f)	Comprehensive background check; fingerprinting. Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.	Licensee designee Tonia Dupuie did not ensure that child care staff members no longer associated with the license were immediately disconnected in child care background check (CCBC) system. Two child care staff members no longer working at the center were not disconnected from the CCBC system.	Violation Established

R 400.8131(6)	<p>Professional development requirements. All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:</p>	<p>Two child care staff members did not complete 16 hours of professional development annually. One child care staff member completed 14 hours of professional development in 2022 and 14.5 hours in 2023. The other individual completed 14.5 hours of professional development in 2023.</p>	Violation Established
R 400.8131(10)	<p>Professional development requirements. All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.</p>	<p>One child care staff member did not complete first aid training or certification within 90 days of hire in 2023. Licensee designee Tonia Dupuie stated that the licensee started a new training process for CPR and first aid certification last year and she was unaware that first aid training was not included in the training that the new staff member received in February of 2023.</p>	Violation Established
R 400.8131(12)	<p>Professional development requirements. When the department of licensing and</p>	<p>One child care staff member did not complete the 2023 health and safety refresher within 6 months of notice. The</p>	Violation Established

	<p>regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.</p>	<p>child care staff member stated that she was certain she completed the training, but it never showed up on her learning record in Michigan Virtual or in MiRegistry. MiRegistry directed her to contact Michigan Virtual. She reached out to Michigan Virtual and has not yet heard back from them.</p>	
R 400.8143(3)	<p>Children's records. For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:</p>	<p>Two children did not have documentation of immunizations on file at the time of their initial attendance. One child's health appraisal had immunizations listed, but it was invalid because it was not signed by the health care provider. The other child did not have documentation of immunizations on file.</p>	<p>Repeat Violation Established</p> <p>Reference: : 2/26/2020 :Violation Established;</p>
R 400.8143(6)	<p>Children's records. Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:</p>	<p>Two children did not have evidence of a physical evaluation on file within 30 days of initial attendance. One child's health appraisal was not valid because it was not signed by the health care provider. The other child's health appraisal was obtained more than 60 days after their initial date of attendance.</p>	<p>Violation Established</p>

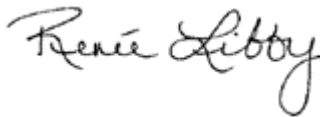
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	Five of sixteen child information cards reviewed were missing required information such as parent work and work phone number, and physician's phone number.	Repeat Violation Established Reference: : 2/26/2020 :Violation Established;
R 400.8143(3)(a) R 400.8143(3)(b)	Children's records. A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS). Children's records. A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.	Two children did not have documentation of immunizations on file at the time of their initial attendance. One child's health appraisal had immunizations listed, but it was invalid because it was not signed by the health care provider. The other child did not have documentation of immunizations on file.	

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8176(18)(b)	Cots and mats must be at least 18 inches apart.
R 400.8380(1)	The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM		

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Approved By:			
 3/12/2024			
Renee Libby	Date		
Licensing Consultant			