



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 5, 2021

Tonia Dupuie
Kalkaska Memorial Hospital
419 S Coral St
Kalkaska, MI 49646

RE: License #: DC050314164
Bellaire Preschool & Kid's Club
6535 John R. Rodgers Road
Bellaire, MI 49615

Dear Ms. Trudeau:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/13/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed staff and children during rest time, bodily care routines, snack, dismissal, and after school programming. Staff provided appropriate care and supervision of children while engaging in positive interactions throughout the inspection period.

The violations that were found are:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

Ms. Dupuie did not maintain accurate records detailing daily arrival and departure times for each volunteer. ISD itinerant staff did not sign in with arrival times, and out with departure times when they were present in the licensed program.

R 400.8125

Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Ms. Dupuie did not obtain a written statement form each volunteer attesting to (A) through (c) of the above rule regarding child abuse and neglect and mandated reporting. Two ISD staff acting as supervised volunteers did not have these statements on file.

REPEAT VIOLATION ESTABLISHED

LSR dated: 04/15/2020

Corrective Action Plan dated: 05/01/2020

R 400.8161

Emergency procedures.

(2) The written procedures must include all of the following:

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Dupuie did not ensure written emergency procedures included a plan for how children with chronic medical conditions will be accommodated during each type of emergency. One child with a bee sting allergy requiring Benadryl did not have a care plan for each emergency as required.

On 05/13/2021, you gave us an acceptable written corrective action plan.

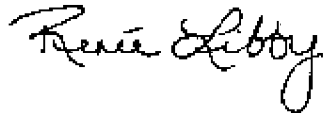
| During calendar year 2020: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087