



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 16, 2023

Anne Thornton
Central Lake Public Schools
8210 Davis Street
Central Lake, MI 49622

RE: License #: DC050304123
Central Lake Public Schools
8190 W. State Street
Central Lake, MI 49622

Dear Ms. Thornton:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/11/2023, I found 12 violations. The violations are listed below and explained in the attached report:

R 400.8110(6)	Applicant; licensee; licensee designee; requirements.
R 400.8112(2)(a)	Comprehensive background check; fingerprinting.
R 400.8131(10)	Professional development requirements.
R 400.8143(1)	Children's records.
R 400.8143(6)	Children's records.
R 400.8185(2)	Primary care.
R 400.8185(5)	Primary care.
R 400.8315(1)	Food and equipment storage.
R 400.8330(10)	Food services and nutrition generally.
R 400.8330(22)	Food services and nutrition generally.
R 400.8340(3)	Food services and nutrition; provided by parents.
R 400.8385	Poisonous or toxic materials.

Due to the violations, you must send us a corrective action plan by 6/5/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

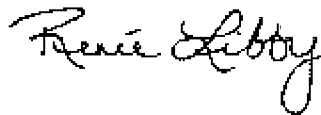
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC050304123

Licensee Name: Central Lake Public Schools

Licensee Address: 8210 Davis Street
Central Lake, MI 49622

Licensee Telephone #:

Licensee/Designee: Anne Thornton, Designee

Name of Facility: Central Lake Public Schools

Facility Address: 8190 W. State Street
Central Lake, MI 49622

Facility Telephone #: (231) 544-3141

Original Issuance Date: 01/26/2010

Capacity: 90

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/11/2023
 Date of Environmental Health Inspection: 09/28/2022
 Date of Fire Safety Inspection: 03/01/2023
 Date of Lead Hazard Risk Assessment, if applicable: 09/09/2020
 Date of Documentation of Playground Compliance, if applicable: 11/18/2008

		No. of Records Reviewed
No. of children enrolled in care	56	12
No. of staff employed	16	6
No. of volunteers	5	2
No. of children present at time of inspection	46	
No. of staff present at time of inspection	11	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	46	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Room A, Room B, Room C, Room #3, Room #4, Room #6, Room #7, Room #10, Room #11, the Library, and the Gymnasium are approved for child use.

Approved Program Director: Ms. Anne Thronton is the approved Program Director.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, I observed bodily care routines, handwashing, lunch, large group literacy experiences, outdoor play, infant feeding, rest time, infant nap time, child dismissal, and school age after school care.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

Licensee designee/program director (LD/PD) Ms. Thornton did not maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer. LD/PD Ms. Thornton did not document her daily arrival and departure times.

REPEAT VIOLATION ESTABLISHED
LSR Dated: 11/18/2020
Corrective Action Plan Dated: 01/27/2021

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:
(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. ... The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

Ms. Thornton did not ensure that each individual who requires an eligibility determination under subrule (1) of this rule completed, signed, and submitted all of the information required in subrule (5) of this rule, and in subrule (6) on a form prescribed by the department. One child care staff member's Consent and Disclosure form was not valid because it the Michigan Department of Education (MDE) form, not the child care licensing form.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired...

Ms. Thornton did not ensure that all child care staff members who work directly with children were trained or certified in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Two child care staff members' CPR certification did not list child CPR as one of the training components.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Thornton and lead caregivers did not obtain a completed child information cards at the time of each child's initial attendance. Of the 12 child information cards reviewed, information was incomplete/missing: date of admission (2), parent employer/employer phone number (5), physician phone number (2), allergies/ special needs/special instructions (6). One child's parent stated "none" in the allergies section but noted allergies elsewhere in enrollment paperwork.

REPEAT VIOLATION ESTABLISHED
LSR Dated: 11/18/2020
Corrective Action Plan Dated: 01/27/2021

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

Ms. Thornton did not obtain, and keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. Original health appraisals for enrolled children were not on file at the time of inspection. Ms. Thornton stated that she reorganized child files but original health forms were boxed up and not accessible at the time of inspection.

R 400.8185 Primary care.

(2) The center shall implement a primary care system so that each infant and toddler has a primary caregiver.

Ms. Thornton and lead infant/toddler staff did not implement a primary care system so that each infant and toddler had a primary caregiver. Infant/toddler staff stated that they work as a team to care for all of children rather than assigning each child to a primary caregiver.

R 400.8185 Primary care.

(5) Primary caregiving assignments must be documented and provided to parents.

Ms. Thornton and lead infant/toddler staff did not ensure that primary caregiving assignments were documented and provided to parents.

REPEAT VIOLATION ESTABLISHED

LSR Dated: 11/18/2020

Corrective Action Plan Dated: 01/27/2021

R 400.8315 Food and equipment storage.

(1) Each refrigerator must have an accurate working thermometer indicating a temperature of 41 degrees Fahrenheit or below.

Ms. Thornton did not ensure that each refrigerator had a working thermometer. There was no thermometer in the Pre-K 4 classroom refrigerator.

R 400.8330 Food services and nutrition generally.

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

Ms. Thornton did not ensure that breakfast and snack menus were planned in advance and posted in a place visible to parents. Breakfast and snack menus were not planned/posted. Posted lunch menus were developed, but lacked specific information about what was served. For example, the menu stated that lunch was “breakfast w/ hashbrown”, vegetable and fruit.

REPEAT VIOLATION ESTABLISHED

LSR Dated: 11/18/2020

Corrective Action Plan Dated: 01/27/2021

R 400.8330 Food services and nutrition generally.

(22) Infants or toddlers shall not have bottles, beverage containers, or food in sleeping equipment.

Ms. Thornton and infant room child care staff members did not ensure that infants and toddlers did not have bottles, beverage containers, or food in sleeping equipment. During rest time, a toddler had a bottle while on his/her cot.

R 400.8340 Food services and nutrition; provided by parents.

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

Ms. Thornton and infant room child care staff members did not ensure that breast milk, formula, milk, other beverages, and food furnished in a same-day supply was covered and labeled with the child's first and last name and the date. Six bottles of breast milk/milk/formula were not labeled with each child's first/last name. Three bottles were missing the date.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

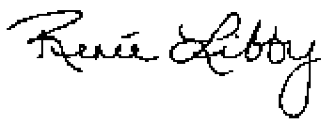
Ms. Thornton and preschool child care staff members did not ensure that containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children. A Bona mop and a “wet-jet” with cleaning fluid attached were accessible to children in the Pre-K 3 and Pre-K 4 classrooms.

Technical Assistance and Consultation were provided on the following:

- Department approval for adding rooms to the approved child care use space.
- Infant room space and square footage requirements.
- Replacing ceiling tiles with water stains and ensuring that the roof is weather-tight.
- Emergency care plans for children with chronic medical conditions.
- Paperwork retention of original enrollment paperwork for child files including parent handbook agreements, parent permissions, health appraisals, and immunization records.
- Storing rolls of large trash bags in a place inaccessible to children.
- Documenting 16 professional development hours annually for all child care staff members.
- TB test verification requirements for child care staff members.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license with increased monitoring to this child care center.



05/16/2023

Renee Libby
Licensing Consultant

Date