



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 27, 2021

Aaron Gaffney/Josie Draper
 Ellsworth Community School
 9467 Park Street
 Ellsworth, MI 49729

RE: License #: DC050295417
Ellsworth Community School
9467 Park Street
Ellsworth, MI 49729

Dear Mr. Gaffney/MS. Draper:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/13/2021, I found 4 violation(s) listed below and explained in the attached report:

- R 400.8112(2)(f) Comprehensive background check; fingerprinting
- R 400.8125(5) Staff; volunteer; requirements
- R 400.8143(3) Children’s records.
- R 400.8143(6) Children’s records.

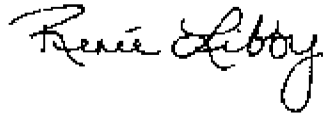
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The signature is written in a cursive style with a large, looping initial "R".

Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC050295417
Licensee Name:	Ellsworth Community School
Licensee Address:	9467 Park Street Ellsworth, MI 49729
Licensee Telephone #:	(231) 588-2544
Licensee/Designee:	Aaron Gaffney, Designee
Name of Facility:	Ellsworth Community School
Facility Address:	9467 Park Street Ellsworth, MI 49729
Facility Telephone #:	(231) 588-2544
Original Issuance Date:	09/09/2008
Capacity:	50
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	GSRP PRESCHOOL SCHOOL AGE FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/10/2021
 Date of Environmental Health Inspection: 04/22/2021
 Date of Fire Safety Inspection: 04/29/2021
 Date of Lead Hazard Risk Assessment, if applicable: 12/18/2017
 Date of Documentation of Playground Compliance, if applicable: 07/24/2019

		No. of Records Reviewed
No. of children enrolled in care	12	10
No. of staff employed	4	4
No. of volunteers	2	2
No. of children present at time of inspection	11	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool classroom (first room on left), the multi-use area/library, cafeteria, and gym are approved for child care use.
 Approved Program Director: Ms. Josie Draper is the approved Program Director
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, I observed outdoor play, rest time, snack, departure, and after school programming. Staff provided appropriate care and supervision of children. Staff redirected children using positive guidance, proximity, and choices when needed.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (f) Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.

One individual, no longer acting as a child care staff member at the center, was not immediately disconnected from the child care background check system as required.

R 400.8125 Staff; volunteer; requirements.

- (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:
 - (a) The individual is aware that abuse and neglect of children is against the law.
 - (b) The individual has been informed of the center's policies on child abuse and neglect.
 - (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Supervised volunteers did not have signed and dated statements on file regarding child abuse/neglect and their roles as mandated reporters.

R 400.8143 Children's records.

- (3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:
 - (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).
 - (b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

Five of the ten children records reviewed did not have certificates of immunization or the appropriate waiver on file at time of initial enrollment.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

One child's health appraisal was missing the physician's signature, date, and exam date. Another child's health appraisal was missing the exam date.

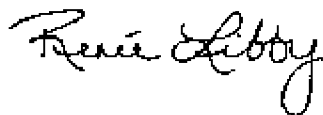
Technical Assistance was provided on the following:

- Emergency plans
- Volunteer requirements and background check statements
- CCBC Role Designations
- Parent initials/date on child information records when updated or when information changes

A corrective action plan was requested and approved on 05/10/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



05/27/2021

Renee Libby
Licensing Consultant

Date