



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 21, 2022

Aaron Gaffney/Josie Draper
Ellsworth Community School
9467 Park Street
Ellsworth, MI 49729

RE: License #: DC050295417
Ellsworth Community School
9467 Park Street
Ellsworth, MI 49729

Dear Mr. Gaffney/Ms. Draper:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/16/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed choice time, outdoor play, lunch, and transition to rest time. Staff engaged guided children's activities using clear directions. They promoted pro-social interactions by stepping in to help children problem-solve when minor disagreements arose.

The violations that were found are:

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Child information cards for school age students were incomplete/missing dates of admission, allergy/special needs/special instructions information, parent work and work phone numbers, physician name, and physician phone numbers.

REPEAT VIOLATION ESTABLISHED

LSR Dated 06/13/2019
Corrective Action Plan Dated 07/02/2019

R 400.8143 Children's records.

- (3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:
- (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).
 - (b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

Three of seven preschool files reviewed did not have proof of immunizations or the appropriate waiver on file at the time of the child's initial enrollment.

REPEAT VIOLATION ESTABLISHED
LSR Dated 05/27/2021
Corrective Action Plan Dated 05/10/2021

R 400.8143 Children's records.

- (8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:
- (a) The child is in good health with activity restrictions noted.
 - (b) The child's immunizations are up-to-date.
 - (c) The immunization record or appropriate waiver is on file with the child's school.

Two of seven school age student files reviewed did not have parent signed statements confirming (a) through (c) of the above rule regarding the student's restrictions, health, and immunizations.

R 400.8152 Medication; administrative procedures.

- (3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Program director Ms. Draper did not ensure that all medication was in its original container, stored according to instructions, and clearly labeled for a named child.

Ora-gel and nonprescription allergy medications were not labeled with children's names.

R 400.8152 Medication; administrative procedures.

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

Program director Ms. Draper did not ensure that prescription medication had the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication. One child's inhaler did not have the pharmacy label.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:
(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Program director Ms. Draper did not establish written emergency procedures to accommodate children with chronic medical conditions during each type of emergency. Two children with chronic medical conditions; one with a severe allergy/anaphylaxis requiring the use of emergency medications such as an epi-pen and Benadryl, and one with asthma requiring the use of a rescue inhaler, did not have written plans to accommodate them during each type of emergency.

R 400.8161 Emergency procedures.

(7) A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

A fire drill conducted during the first quarter of 2022 was not documented as required. Ms. Draper stated that a fire drill was conducted.

Technical Assistance was provided on the following:

- Update the school age statement of health to include information stating that the student's immunizations or appropriate waiver is on file at the school.
- Update the parent handbook/written parent information packet to include information about the licensing notebook availability as outlined in R400.8146(1)(l).

- Add the parent handbook agreement information to the Club Lancer parent acknowledgement form.
- Replace the ceiling tile with a hole in it that is located above the teacher's desk in the preschool room.
- Document what type of fruit is served on posted menus.

On 05/16/2022, you gave us an acceptable written corrective action plan.

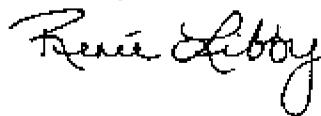
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 357-3087