



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 21, 2022

Aaron Gaffney/Josie Draper  
 Ellsworth Community School  
 9467 Park Street  
 Ellsworth, MI 49729

RE: License #: DC050295417  
**Ellsworth Community School**  
**9467 Park Street**  
**Ellsworth, MI 49729**

Dear Mr. Gaffney/Ms. Draper:

This letter is to advise you that the 05/16/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1) Children's records.	Child information cards for school age students were incomplete/missing dates of admission, allergy/special needs/special instructions information, parent work and work phone numbers, physician name, and physician phone numbers.	Program director Ms. Josie Draper will ensure all child information cards are complete/ updated by parents with all missing sections included.	By 05/22/2022 and ongoing before children attend

R 400.8143(3) Children's records.	Three of seven preschool files reviewed did not have proof of immunizations or the appropriate waiver on file at the time of the child's initial enrollment.	Program director Ms. Draper will ensure all preschool children have a certificate of immunization or the appropriate waiver on file.	Immediately and ongoing before each child starts
R 400.8143(8) Children's records.	Two of seven school age student files reviewed did not have parent signed statements regarding the student's restrictions, health, and immunizations.	Program director Ms. Draper attempt to obtain parent signed statements regarding school age student's health and immunizations.  In the future children will not attend Club Lancer until these statements are on file.	Before the program ends on 05/27/2022  Immediately and ongoing
R 400.8152(3) Medication; administrative procedures.	Ora-gel and nonprescription allergy medications were not labeled with children's names.	Program director Ms. Draper will make sure all nonprescription medications are labeled with each child's name.	Immediately and ongoing
R 400.8152(4) Medication; administrative procedures.	One preschool child's inhaler did not have the pharmacy label.	The school year ends on 06/19/20922. Program director Ms. Draper will ensure all prescription medications have a pharmacy label in the future.	Immediately and ongoing when medications are received

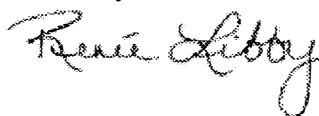
R 400.8161(2)(h) Emergency procedures.	Two children with chronic medical conditions; one with a severe allergy/ anaphylaxis requiring the use of emergency medications such as an epi-pen and Benadryl, and one with asthma requiring the use of a rescue inhaler, did not have written plans to accommodate them during each type of emergency.	Program director Ms. Draper will ensure each child with a chronic medical condition has an accommodation plan in place for each type of emergency.	Immediately and ongoing before a child starts attending
R 400.8161(7) Emergency procedures.	A fire drill conducted during the first quarter of 2022 was not documented as required.	Program director Ms. Draper will ensure fire drills are always documented on the day they occur.	Immediately and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Renee Libby, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909

(231) 357-3087