



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 27, 2021

Aaron Gaffney/Josie Draper
Ellsworth Community School
9467 Park Street
Ellsworth, MI 49729

RE: License #: DC050295417
Ellsworth Community School
9467 Park Street
Ellsworth, MI 49729

Dear Mr. Gaffney/Ms. Draper:

This letter is to advise you that the 05/10/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(f) Comprehensive background check; fingerprinting	One former child care staff member was not immediately disconnected from the child care background check system as required.	The program director and licensee designee will have the Superintendent disconnect the former staff member from the CCBC system.	05/11/20201
R 400.8125(5) Staff; volunteer; requirements	Supervised volunteers did not have signed and dated statements on file regarding child abuse/neglect and their roles as mandated reporters.	The program director/licensee designee will have all supervised volunteers complete statements regarding child abuse/neglect and their roles as mandated reporters.	Prior to the next time the person volunteers in the program

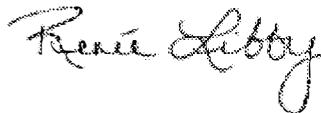
R 400.8143(3) Children's records.	Five of the ten children's records reviewed did not have certificates of immunization or the appropriate waiver on file at time of initial enrollment.	The program director will obtain immunization records, or the appropriate waiver and keep them on file.	At the time of each child's initial enrollment
R 400.8143(6) Children's records.	One child's health appraisal was missing the physician's signature, date, and exam date. Another child's health appraisal was missing the exam date.	The program director will obtain health appraisals with exam dates and all required information signed and dated by the child's doctor.	Within 30 days of initial enrollment

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Renee Libby, Licensing Consultant
 Bureau of Community and Health Systems
 Suite 11
 701 S. Elmwood
 Traverse City, MI 49684
 (231) 357-3087