



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 21, 2021

Elena Spaulding
Alden United Methodist Church
9015 Helena Road
Alden, MI 49612

RE: License #: DC050084974
Sprigs N Sprouts
Po Box 130
9015 Helena Road
Alden, MI 49612

Dear Ms. Spaulding:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/19/2021, I found 11 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- MCL 722.115n(3) Application for or renewal of license to operate child care center... child care staff member; criminal history check; requirements;...
- R 400.8112(2)(a) Comprehensive background check; fingerprinting.
- R 400.8128 Staff; volunteer; tuberculosis.
- R 400.8137(1)(c) Diapering; toileting.
- R 400.8143(1) Children's records.
- R 400.8143(2) Children's records.
- R 400.8143(3) Children's records.
- R 400.8143 (7) Children's records.
- R 400.8335 (1) Food services and nutrition; provided by center.
- R 400.8340(7) Food services and nutrition; provided by parents.
- R 400.8152(8) Medication; administrative procedures.

Due to the violations, you must send us a corrective action plan by 11/10/2021. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

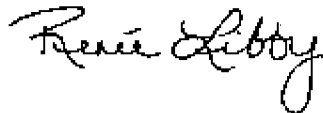
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	1

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC050084974

Licensee Name: Alden United Methodist Church

Licensee Address: 9015 Helena Road
Alden, MI 49612

Licensee Telephone #:

Licensee/Designee: Elena Spaulding, Designee

Name of Facility: Sprigs N Sprouts

Facility Address: Po Box 130
9015 Helena Road
Alden, MI 49612

Facility Telephone #: (231) 331-4300

Original Issuance Date: 02/23/1999

Capacity: 30

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/19/2021
 Date of Environmental Health Inspection: 07/15/2021
 Date of Fire Safety Inspection: 10/22/2019
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	18	10
No. of staff employed	4	4
No. of volunteers	1	1
No. of children present at time of inspection	15	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	15	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The infant room, toddler room, preschool room, and big room/gym are approved for child use.
 Approved Program Director: Ms. Elena Spaulding is the approved Program Director
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

As part of the renewal inspection, I observed staff and children during outdoor play, indoor free play, bodily care routines, lunch, and rest time. Staff provided appropriate care and supervision of children throughout the inspection period by engaging in positive, nurturing interactions, and supporting children’s transitions from one activity to another.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115n Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.

(3) Each individual listed in subsection (1) shall give written consent at the time of the license application and before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1).

Ms. Spaulding did not ensure that each individual listed in subsection (1) gave written consent before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). Three staff members did not have signed Consent and Disclosure forms on file allowing the department of state police to conduct a criminal history check.

REPEAT VIOLATION ESTABLISHED

LSR dated: 10/08/2019

Corrective Action Plan dated: 10/07/2019

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:
(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department.... The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

Ms. Spaulding did not ensure that each individual requiring an eligibility determination under subrule (1) of this rule completes, signs, and submitted all of the information required in subrule (5) of this rule, and in subrule (6) on a form prescribed by the department, signed and dated prior to the individual's appointment to be fingerprinted. Three staff members did not have signed Consent and Disclosure forms on file. Ms. Spaulding's Consent and Disclosure form was missing a signature and date in Section 2.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Ms. Spaulding did not obtain verification of TB status for each staff member dated within 1 year before hire. One staff member hired in February of 2021 had a TB test date of January 2019.

R 400.8137 Diapering; toileting.

- (1) Except as provided in subrule (2) of this rule, diapering must occur in a designated diapering area that complies with all of the following:
 - (c) Has non-absorbent, smooth, easily cleanable surfaces in good repair.

Ms. Spaulding did not ensure that the diapering pad had a non-absorbent, smooth, easily cleanable surface that was in good repair. The diaper pad in the toddler room had a tear in it.

REPEAT VIOLATION ESTABLISHED
LSR dated: 11/17/2017
Corrective Action Plan dated: 11/01/2017
Interim Inspection Report dated: 12/01/2016
Corrective Action Plan dated: 11/30/2016

R 400.8143 Children's records.

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Spaulding did not obtain complete child information cards at the time of each child's initial attendance. Of the 10 child information cards reviewed, the following information was missing/incomplete: Parent Employer (2), Employer Phone Number (5), Physician Phone Number (1), Allergies/Special Needs/Special Instructions (2), Parent Signature (1).

REPEAT VIOLATION ESTABLISHED

LSR dated: 10/08/2019

Corrective Action Plan dated: 10/07/2019

LSR dated: 11/17/2017

Corrective Action Plan dated: 11/01/2017

R 400.8143 Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Ms. Spaulding did not ensure that child information cards were reviewed and updated at least annually and when the center becomes aware of changes. Child information cards were not reviewed and updated annually. One child's information card was not updated when information changed.

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

Ms. Spaulding did not obtain a certificate of immunization or the appropriate waiver at the time of each child's initial attendance. Of the 10 child files reviewed, 2 did not have certificates of immunization on file at the time of initial attendance. Ms. Spaulding stated that she thought families had 30 days to obtain immunization certificates.

REPEAT VIOLATION ESTABLISHED

LSR dated: 11/17/2017

Corrective Action Plan dated: 11/01/2017

R 400.8143 Children's records.

- (7) Physical evaluations must be updated as follows:
 - (a) Yearly for infants and toddlers.
 - (b) Every 2 years for preschoolers.

Ms. Spaulding did not ensure physical evaluations were updated yearly for infants and toddlers, and every two years for preschoolers. Enrolled toddlers and preschoolers did not have updated physicals on file as required.

REPEAT VIOLATION ESTABLISHED

LSR dated: 10/08/2019

Corrective Action Plan dated: 10/07/2019

R 400.8335 Food services and nutrition; provided by center.

- (1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP)...

Ms. Spaulding did not ensure that food and beverages provided by the center were of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP). Snacks listed on posted menus did not have two dietary components as required. Vegi straws were listed as a snack, but they do not meet the required guidelines for nutritional values required to count as a snack. Ms. Spaulding stated that she was unaware of the two-component snack requirement, or that vegi straws were not a creditable snack.

R 400.8340 Food services and nutrition; provided by parents.

- (7) Milk and other beverages furnished in a multi-day supply must be labeled with the child's first and last name and the date of opening and be returned to the parent or discarded 7 days after opening.

Ms. Spaulding did not ensure that milk other beverages furnished by parents in a multi-day supply were returned to the parent or discarded 7 days after opening. One child's soy milk had an opening date of 10/10/2021.

R 400.8152**Medication; administrative procedures.**

(8) Topical nonprescription medication, including but not limited to diapering cream, triple antibiotic, sunscreen, and insect repellent, requires written parental authorization annually.

Ms. Spaulding did not obtain annual written parent permission for the administration of topical nonprescription medications including but not limited to diapering cream, triple antibiotic, sunscreen, and insect repellent. Ms. Spaulding stated that she did not know topical permissions required annual authorization.

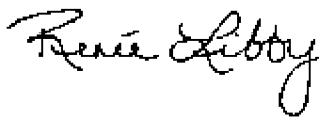
Technical Assistance and Consultation were provided on the following:

- Sending is a copy of the recently completed boiler inspection as soon as it is received.
- R 400.8143(5) – A center must report immunizations for all enrolled children by October 1, of each year. A link to the DHHS website and MICR information was provided via email.
- Bleach test strips must be used daily to ensure the proper bleach/water strength of 50-200 ppm.
- Food contact surfaces must be sanitized with an approved food contact grade sanitizer such as bleach water. Lysol disinfecting wipes should only be used on diapering stations or other non-food contact surfaces after the wash and rinse steps are completed.
- Emergency plans must include all required procedures and components including a plan for lockdowns. Crisis management plans, including plans for lockdown should be posted in a place known to all staff rather than in a place visible to parents.
- All fire extinguishers must be maintained in accordance with NFPA-10 requiring extinguishers to be inspected when they are initially installed and once a month after that. The date of monthly inspection and initials of the person performing the check may be listed on the extinguisher's tag, or in a separate log that also indicates the location of each extinguisher.
- Double check all physicals/health appraisals to ensure they are complete including the exam date and restrictions sections.
- R 400.8101(aa) - At least one first aid kit at the center must contain at least the following: sterile gauze pads, assorted sizes, a roll of gauze, adhesive bandages, assorted sizes, adhesive cloth tape, an elastic bandage, tweezers, and scissors. A first aid kit is prohibited from containing any non-prescription or prescription medications as described under R 400.8152.

- Infant safe sleep rules and strategies for helping parents understand safe sleep rules for child care were discussed.
- Proper seating of toddlers at picnic tables was discussed. Child size picnic tables should be used for young children.
- Refrigerator temperatures must be maintained at or below 41 degrees F.
- Sunscreens and diaper creams must be labeled with each child's first and last names.
- Updating primary caregiving information provided to parents so they know when someone other than the lead caregiver is providing care to their infant or toddler. For example, on days when Ms. Spaulding acts as the primary caregiver for infants and toddlers, parents should be informed.
- Sensory bins must be emptied, washed, rinsed, and sanitized at the end of each day. Water jelly crystals should only be used once and then discarded because they cannot be adequately sanitized after use.
- Curriculum, developmentally appropriate activities, and process vs. product concepts were discussed.
- Biting resources were provided via email.
- Updates to the parent handbook were discussed and feedback was provided via email re. additions/changes.
- Updating the CCBC connection status to disconnect the staff member who is moving out of state.
- Providing an updated staffing plan to remove Ms. Biteman and include Ms. Newton.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center with increased monitoring.



10/21/2021

Renee Libby
Licensing Consultant

Date