



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 4/4/2024
Date of Report: 4/5/2024

Licensee Name(s)	License Number
Northwest Michigan Community Action Agency	DC050016327
Capacity	Facility Name
25	NMCAA Early Learning Center - Mancelona
Program Type	Licensee Designee(s)
Center	Karen P Lenaghan-Baughman Abria Lynn Morrow Kimberly Jean Aultman Shannon E Phelps Molly Sue Notenbaum Teasha Shantal Lawson Rachael Marie Dyer Kaylee Lovejoy
Central Administrator(s)	Program Director(s) Name
	Danielle Bowers Qualifications: R 400.8113(7)(f) and (12). Date PD Approved: 2023-03-09 Tamara E. Wilkins Qualifications: R 400.8113(7)(d) and (9). Date PD Approved: 2023-11-30
Facility Address	Mailing Address
201 East State St, Mancelona, MI, 49659	3963 Three Mile Rd, Traverse City, MI, 49686
Facility Phone Number	Facility Email Address
2315870417	klovejoy@nmcaa.net

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

If you have any questions regarding the report, please contact licensing consultant, Renee Libby, at (231) 357-3087. In the event that Renee Libby is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

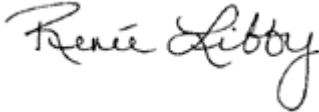
Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
161	0	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 24	5 : 10	0 :
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
21 : 21	7 : 7	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8170(11)	The playground equipment, use zones, and surfacing in the outdoor play area must be inspected by a certified playground safety inspector and an approval granted for playground equipment and areas used before issuance of an original license, upon request of the department, and before using any newly added playground equipment. The center shall provide documentation of the inspection to the department upon request and shall keep it on file at the center.

Bureau Recommendation
I recommend no change in the status of the license.

Approved By:			
			
4/5/2024			
Renee Libby			
Licensing Consultant	Date		