



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 02/14/2024//,
Date of Report: 3/18/2024

Licensee Name(s)	License Number
Northeast Michigan Community Service Agency	DC040379350
Capacity	Facility Name
18	Sanborn ECC
Program Type	Licensee Designee(s)
Center	Debora Jean Wigle Brenda Bradbury
Central Administrator(s)	Program Director(s) Name
There is no central administrator for this facility.	Chelsea E Stephens Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 3/3/2023
Facility Address	Mailing Address
12170 US 23 South, Ossineke, MI, 49766	2569 US 23 South, Alpena, MI, 49707
Facility Phone Number	Facility Email Address
9893585818	bradburyb@nemcsa.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Jeannie Ellis found 2 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 3/18/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Jeannie Ellis, at (989) 590-0191. In the event that Jeannie Ellis is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
648	3	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
13 : 16	4 : 4	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	4 : 4	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

I observed lunch, rest time, and whole group activity.

Documentation of Required Inspections			
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>	
School Fire Safety compliance	01/18/2024	A rating; per superintendent	
Environmental Health inspection	03/07/2024	A rating	
<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8134(4)	Hand washing. Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.	There are no posted handwashing guidelines in the bathrooms used by children in care.	Violation Established
R 400.8152(2)	Medication; administrative procedures. A child care staff member shall give or apply medication,	The forms on file for a child needing an Epi Pen do not include a statement of parent permission to administer the medication.	Violation Established

	prescription or nonprescription, only with prior written permission from a parent.		
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Technical Assistance	
Rule Number	Rule

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:30 AM To 3:45 PM	08:30 AM To 3:45 PM	08:30 AM To 3:45 PM	08:30 AM To 3:45 PM			

Bureau Recommendation
I recommend the renewal of this child care center license (capacity 18).

Approved By:			
<i>Jeannie C. Ellis</i>			
Jeannie Ellis	3/18/2024		
Licensing Consultant	Date		