



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 1, 2023

Sheila Washburn
 Allegan County Resource Development Committee
 323 Water Street
 Allegan, MI 49010

RE: License #: DC030409713
Otsego Early Head Start
247 E. Allegan Street
Otsego, MI 49078

Dear Ms. Washburn:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 02/14/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Wagster". The signature is written in a cursive, flowing style.

Rebecca Wagster, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P O Box 30664
Lansing, MI 48909
(269) 615-6055

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC030409713
Licensee Name:	Allegan County Resource Development Committee
Licensee Address:	323 Water Street Allegan, MI 49010
Licensee Telephone #:	(269) 673-5472
Licensee/Designee:	Sheila Washburn, Designee
Name of Facility:	Otsego Early Head Start
Facility Address:	247 E. Allegan Street Otsego, MI 49078
Facility Telephone #:	(269) 673-5472
Original Issuance Date:	08/11/2022
Capacity:	32
Age Range:	Ages 1 year 0 months Thru 3 years 0 months
Program Components:	INFANT/TODDLER FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/14/2023
 Date of Environmental Health Inspection: 04/01/2022
 Date of Fire Safety Inspection: 07/16/2022
 Date of Lead Hazard Risk Assessment, if applicable: Building constructed in 1992.
 Date of Documentation of Playground Compliance, if applicable: 02/06/2023

		No. of Records Reviewed
No. of children enrolled in care	13	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 1, 2, 3, 142 and the gymnasium are approved for child care use.

Approved Program Director: Alexis Hawkins and Ashley Nelson

Approved Central Administrator: Ashley Nelson

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend renewal of this child care license.



3/1/2023

Rebecca Wagster
Licensing Consultant

Date