



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type: Interim
Inspection Type: Interim

Date of Inspection: 1/30/2024
Date of Report: 1/31/2024

Licensee Name(s)	License Number
Allegan County Resource Development Committee	DC030409713
Capacity	Facility Name
32	Otsego Early Head Start
Program Type	Licensee Designee(s)
Center	Sarah Ann Skeel
Central Administrator(s)	Program Director(s) Name
	Alexis Shelby Hawkins Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 2017-04-20 Sarah A Skeel Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 2017-08-09 Cheryl Bolf Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 2019-08-28
Facility Address	Mailing Address
247 E. Allegan Street, Otsego, MI, 49078	323 Water Street, Allegan, MI, 49010
Facility Phone Number	Facility Email Address
2696735472	sskeel@communityactionallegan.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

As a result of the Interim inspection on 1/30/2024, licensing consultant Rebecca Wagster did not find any rule or law violations.

If you have any questions regarding the report, please contact licensing consultant, Rebecca Wagster, at (269) 615-6055. In the event that Rebecca Wagster is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.


Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
159	0	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 16	5 : 5	1 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	5 : 5	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>

Bureau Recommendation
I recommend no change in the status of the license.

Approved By: 			
Rebecca Wagster Licensing Consultant	1/31/2024 Date		