



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 19, 2023

Sara McIntyre-Lindstrom  
Hamilton Community Schools  
4815 136th Street  
Hamilton, MI 49419

RE: License #: **DC030359526**  
**Hawkeye Preschool**  
**4317 46th St.**  
**Holland, MI 49423**

Dear Ms. McIntyre-Lindstrom:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/09/2023, I found 5 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110(6)	Applicant; licensee; licensee designee; requirements.
R 400.8131(3)	Professional development requirements.
R 400.8131(4)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8131(12)	Professional development requirements.

Due to the violations, you must send us a corrective action plan by 6/7/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Rebecca Wagster, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30837  
 Lansing, MI 48909  
 (269) 615-6055

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC030359526
<b>Licensee Name:</b>	Hamilton Community Schools
<b>Licensee Address:</b>	4815 136th Street Hamilton, MI 49419
<b>Licensee Telephone #:</b>	(269) 751-5148
<b>Licensee/Designee:</b>	Sara McIntyre-Lindstrom, Designee
<b>Name of Facility:</b>	Hawkeye Preschool
<b>Facility Address:</b>	4317 46th St. Holland, MI 49423
<b>Facility Telephone #:</b>	(269) 751-5148
<b>Original Issuance Date:</b>	10/22/2014
<b>Capacity:</b>	42
<b>Age Range:</b>	Ages 3 years 0 months Thru 6 years
<b>Program Components:</b>	GSRP PRESCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/09/2023  
 Date of Environmental Health Inspection: 04/12/2021  
 Date of Fire Safety Inspection: 05/02/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 09/09/2022  
 Date of Documentation of Playground Compliance, if applicable: 08/13/2014

		No. of Records Reviewed	
No. of children enrolled in care		48	15
No. of staff employed		7	7
No. of volunteers		0	0
No. of children present at time of inspection		26	
No. of staff present at time of inspection		5	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		26	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 3, 4, gymnasium and library located at Sandyview Elementary School.  
 Approved Program Director: Amy Herrema  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110 Applicant; licensee; licensee designee; requirements.**

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

Attendance records were not maintained for all staff.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Two staff members did not complete the 2021 or 2022 health and safety refresher courses.

**R 400.8131 Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Five staff members did not complete this required training prior to caring for children.

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Four staff members did not complete this required training prior to unsupervised contact with children.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and

unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Five staff members did not complete these required trainings within 90 days of being hired.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, a regular license will be issued.



5/19/2023

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Rebecca Wagster  
Licensing Consultant

Date