



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

Report Type: Renewal
Inspection Type: Renewal

Date of Inspection: 2/26/2024
Date of Report: 2/28/2024

Licensee Name(s)	License Number
Allegan County Resource Development Committee	DC030302561
Capacity	Facility Name
36	Sycamore Head Start
Program Type	Licensee Designee(s)
Center	Sarah A Skeel
Central Administrator(s)	Program Director(s) Name
	Katelyn Elaine Rodriguez Qualifications: R 400.8113(7)(b) and (9). Date PD Approved: 2/15/2017
Facility Address	Mailing Address
2163 142nd Avenue, Dorr, MI, 49323	323 Water Street, Allegan, MI, 49010
Facility Phone Number	Facility Email Address
2696735472	sskeel@communityactionallegan.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

As a result of the renewal inspection(s) on 2/26/2024, licensing consultant Rebecca Wagster did not find any rule or law violations. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Rebecca Wagster, at (269) 615-6055. In the event that Rebecca Wagster is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
727	0	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 15	4 : 4	5 : 6
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	3 : 3	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Inspection	1/31/2024	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>

Hours of Operation						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM		

Bureau Recommendation

I recommend issuance of a regular child care license.

Approved By: *Rebecca Wagster*

Rebecca Wagster	2/28/2024		
Licensing Consultant	Date		