



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 10, 2021

Albert Lombard
Fennville Public Schools
PO Box 3
Fennville, MI 49408

RE: License #: DC030285586
Fennville Elementary
8 North St.
Fennville, MI 49408

Dear Mr. Lombard:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/2/2021, I found 7 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110(14)	Applicant; licensee; licensee designee; requirements.
R 400.8131(12)	Professional development requirements.
R 400.8131(3)	Professional development requirements.
R 400.8131(4)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8164(3)	Telephone service.
R 400.8385	Poisonous or toxic materials.

Due to the violations, you must send us a corrective action plan by 12/29/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Rebecca Wagster, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (269) 615-6055

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC030285586
Licensee Name:	Fennville Public Schools
Licensee Address:	5 Memorial Drive Fennville, MI 49408
Licensee Telephone #:	(269) 722-3900
Licensee/Designee:	Albert Lombard, Designee
Name of Facility:	Fennville Elementary
Facility Address:	8 North St. Fennville, MI 49408
Facility Telephone #:	(269) 722-3900
Original Issuance Date:	10/16/2006
Capacity:	60
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/02/2021
 Date of Environmental Health Inspection: Licensed school kitchen
 Date of Fire Safety Inspection: 10/25/2021
 Date of Lead Hazard Risk Assessment, if applicable: School constructed in 2006
 Date of Documentation of Playground Compliance, if applicable: 09/20/2006

		No. of Records Reviewed
No. of children enrolled in care	73	20
No. of staff employed	7	7
No. of volunteers	0	0
No. of children present at time of inspection	21	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	21	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 200, 208, 225, 231, 232, 233, 234, gymnasium, cafeteria and library/media center located at Fennville Elementary School.
 Approved Program Director: Melissa Schneider and Melissa Watkins
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(14) A center shall post a notice in a place accessible and visible to parents, staff, and visitors stating that smoking and vaping are prohibited in the center and on the center's property.

A notice informing parents, staff, and visitors that smoking/vaping is prohibited in the center and on the property had not been posted.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Three child care staff members did not complete 2021 refresher training offered through MiRegistry.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Two child care staff members did not complete this required training.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One child care staff member did not complete this required training.

R 400.8131(5) Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall

complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Two child care staff members did not complete all of these required trainings.

R 400.8164 Telephone service.

(3) Emergency phone numbers, including 911, fire, police, and the poison control center, and the facility's physical address and 2 main cross streets, must be conspicuously posted in a place visible to staff.

Emergency phone numbers were not posted by the telephone located in preschool classroom.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

Disinfectant wipes were found in an unlocked classroom cabinet within children's reach.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan a regular license will be issued.



12/10/2021

Rebecca Wagster
Licensing Consultant

Date