



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 31, 2021

Albert Lombard
Fennville Public Schools
PO Box 3
Fennville, MI 49408

RE: License #: DC030285586
Fennville Elementary
8 North St.
Fennville, MI 49408

Dear Mr. Lombard:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Wagster".

Rebecca Wagster, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-6055

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC030285586
Licensee Name:	Fennville Public Schools
Licensee Address:	5 Memorial Drive Fennville, MI 49408
Licensee Telephone #:	(269) 722-3900
Administrator/Licensee Designee:	Albert Lombard, Designee
Name of Facility:	Fennville Elementary
Facility Address:	8 North St. Fennville, MI 49408
Facility Telephone #:	(269) 722-3900
Capacity:	60
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

Fennville Elementary requested approval to use room 200, lower the age range to include children 30-36 months, and increase the total capacity to 60 children.

III. Methodology

08/12/2021 – Modification Request Received

08/16/2021 – Floor Plan

08/31/2021 – Equipment Inventory List Received

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 9/16/2008, 1/28/2016, 6/7/2019, 10/1/2020 and 8/31/2021. This child care program is located at Fennville Elementary. Previously approved space included rooms 208, 225, 231, 232, 233, 234, gymnasium, cafeteria and the library/media center.

Rooms 208, 231, 232, 233 and 234 are all 31 ft. x 25 ft., providing a total of 775 square feet and can accommodate up to 22 children per room.

Room 225 is 25 ft. x 27 ft. and 10 ft. x 9 ft., providing a total of 765 square feet and can accommodate up to 22 children.

Room 200 is 35 ft x 26 ft, providing a total of 910 square feet and can accommodate up to 26 children.

The gymnasium is 80 ft. x 50 ft., providing a total of 4,000 square feet. The cafeteria is 80 ft. x 55 ft., providing a total of 4,400 square feet and the library/media center is 16 ft. x 13 ft and 32 ft. x 65 ft., providing a total of 2,288 square feet. All of these rooms can accommodate the requested capacity of 60 children. When children ages 30-36 months are in attendance the group size cannot exceed 16 children.

Rooms 208, 231, 232, 233 and 234 each have two toilets and two hand washing sinks. Rooms 200 and 225 have one hand washing sink. Additional restrooms are located throughout the school. There are enough toilets and hand washing sinks to accommodate the requested capacity.

The school received a Fire Occupancy Approval on 9/20/2006.

An Environmental Health Inspection was completed on rooms 231, 233 and 234 on 8/24/2006. An additional inspection was completed on the gymnasium, cafeteria, and library/media center on 1/21/2016. All inspected rooms received an

“A” rating. Room 200 is substantially the same as the previously approved space, therefore, an inspection of this room is not required.

The school was built in 2006, therefore, a lead risk assessment is not required.

The fenced outdoor play area for preschoolers is located behind the school. The equipment was inspected on 9/20/2006 by Mike Wood, president of Play Environments, Inc. The equipment met all required guidelines. The school-age children utilize additional playground equipment provided by the school. This equipment has not been inspected to ensure that it complies with CPSC and ATSM guidelines for outdoor playground safety. There are no water hazards on the premises.

Melissa Watkins is the approved program director of the preschool program. Ms. Watkins has an Associate Degree in Early Childhood Education from Lake Michigan College. The preschool program runs Monday through Friday from 7:45 a.m. until 2:45 p.m. during the school year only.

Melissa Schneider is the approved program director for the before/after school program. Ms. Schneider has an Associate Degree in Early Childhood Education from Lake Michigan College. The before/after school program runs year-round from 6:00 a.m. until 6:00 p.m. on full days and 6:00 a.m. until 7:45 a.m. and 2:45 p.m. until 6:00 p.m. when school is in session.

There is an adequate amount of toys and other learning equipment to accommodate the increase in capacity and the lowered age range of this child care center. Transportation and swimming are not provided. Parents are responsible for providing meals. The school will provide snacks for children attending either program.

V. Recommendation

I recommend that Room 200 is approved for child care use.

I recommend that the age range include children ages 30-36 months.

I recommend that the total capacity of the child care center is increased to 60 children.



8/31/2021

Rebecca Wagster
Licensing Consultant

Date