



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 1, 2020

Albert Lombard  
Fennville Public Schools  
PO Box 3  
Fennville, MI 49408

RE: License #: DC030285586  
**Fennville Elementary**  
**8 North St.**  
**Fennville, MI 49408**

Dear Mr. Lombard:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Wagster".

Rebecca Wagster, Licensing Consultant  
Bureau of Community and Health Systems  
322 E. Stockbridge Ave  
Kalamazoo, MI 49001  
(269) 615-6055

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC030285586
<b>Licensee Name:</b>	Fennville Public Schools
<b>Licensee Address:</b>	5 Memorial Drive Fennville, MI 49408
<b>Licensee Telephone #:</b>	(269) 722-3900
<b>Administrator/Licensee Designee:</b>	Albert Lombard, Designee
<b>Name of Facility:</b>	Fennville Elementary
<b>Facility Address:</b>	8 North St. Fennville, MI 49408
<b>Facility Telephone #:</b>	(269) 722-3900
<b>Capacity:</b>	55
<b>Program Type:</b>	CHILD CARE CENTER

## **II. Purpose of Addendum**

Fennville Elementary requested approval to use room 208 and increase the total capacity to 55 children.

## **III. Methodology**

09/08/2020 – Received Modification Request: Room 208

09/11/2020 – Inspection Completed Onsite

09/22/2020 – Received Modification Request: Increase Capacity

09/30/2020 – Received Equipment Inventory List

## **IV. Description of Findings and Conclusions**

The terms of the original license have been modified on 9/16/2008, 1/28/2016, 6/7/2019 and 10/1/2020.

This child care program is located at Fennville Elementary. Previously approved space includes rooms 225, 231, 232, 233, 234, gymnasium, cafeteria and the library/media center.

Rooms 208, 231, 232, 233 and 234 are all 31 ft. x 25 ft., providing a total of 775 square feet and can accommodate up to 22 children per room.

Room 225 is 25 ft. x 27 ft. and 10 ft. x 9 ft., providing a total of 765 square feet and can accommodate up to 22 children.

The gymnasium is 80 ft. x 50 ft., providing a total of 4,000 square feet. The cafeteria is 80 ft. x 55 ft., providing a total of 4,400 square feet and the library/media center is 16 ft. x 13 ft and 32 ft. x 65 ft., providing a total of 2,288 square feet. All of these rooms can accommodate the requested capacity of 55 children.

Rooms 208, 231, 232, 233 and 234 each have two toilets and two hand washing sinks. Room 225 has one hand washing sink. Additional restrooms are located throughout the school. There are enough toilets and hand washing sinks to accommodate the requested capacity.

The school received a Fire Occupancy Approval on 9/20/2006.

An Environmental Health Inspection was completed on rooms 231, 233 and 234

on 8/24/2006. An additional inspection was completed on the gymnasium, cafeteria and library/media center on 1/21/2016. All inspected rooms received an "A" rating. Room 208 is substantially the same as the previously approved space, therefore, an inspection of this room is not required.

The school was built in 2006, therefore, a lead risk assessment is not required.

The fenced outdoor play area for preschoolers is located behind the school. The equipment was inspected on 9/20/2006 by Mike Wood, president of Play Environments, Inc. The equipment met all required guidelines. The school-age children utilize additional playground equipment provided by the school. This equipment has not been inspected to ensure that it complies with CPSC and ATSM guidelines for outdoor playground safety. There are no water hazards on the premises.

Melissa Watkins is the approved program director of the preschool program. Ms. Watkins has an Associate Degree in Early Childhood Education from Lake Michigan College. The preschool program runs Monday through Friday from 7:45 a.m. until 2:45 p.m. during the school year only.

Melissa Schneider is the approved program director for the before/after school program. Ms. Schneider has an Associate Degree in Early Childhood Education from Lake Michigan College. The before/after school program runs year-round from 6:00 a.m. until 6:00 p.m. on full days and 6:00 a.m. until 7:45 a.m. and 2:45 p.m. until 6:00 p.m. when school is in session.

There is an adequate amount of toys and other learning equipment to accommodate the increase in capacity for this child care center. Transportation and swimming are not provided. Parents are responsible for providing meals. The school will provide snacks for children attending either program.

## V. Recommendation

I recommend that Room 208 is approved for child care use.

I recommend that the total capacity of the child care center is increased to 55 children.



10/1/2020

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Rebecca Wagster  
Licensing Consultant

Date