



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 18, 2023

Saugatuck Public Schools  
P.O. Box 818  
Douglas, MI 49406

RE: License #: **DC030285284**  
**Early Childhood Center**  
**P.O. Box 818**  
**201 Randolph**  
**Douglas, MI 49406**

Dear Saugatuck Public Schools:

This letter is to advise you that the 05/18/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8110(14) Applicant; licensee; licensee designee; requirements.	A notice stating that smoking and vaping are prohibited at the child care center was not posted.	A no smoking/vaping sign was posted.	4/12/2023
R 400.8110(3)(b) Applicant; licensee; licensee designee; requirements.	A copy of the child care licensing rule book was not posted in a location visible to parents.	A copy of the licensing rule book was posted.	4/12/2023
R 400.8128 Staff; volunteer; tuberculosis.	Child care staff members did not have verification on file that they are free from communicable tuberculosis.	All staff underwent TB testing.	4/30/2023

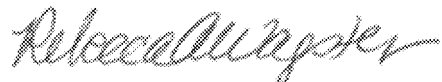
R 4008131(3) Professional development requirements.	One child care staff member did not complete course two of the health and safety training.	Staff completed required health and safety training.	5/18/2023
R 400.8131(5) Professional development requirements.	One child care staff member did not complete course two of the health and safety training.	Staff completed required health and safety training.	5/18/2023
R 400.8131(6) Professional development requirements.	One staff member did not complete 16 hours of annual training.	Staff will complete 16 hours of annual training.	5/18/2023
R 400.8143(6) Children's records.	Physical evaluations, signed by a physician or physician's designee was not on file for two preschoolers.	Physical evaluations were signed by a licensed physician and are on file at the center.	4/30/2023
R 400.8173(2) Equipment.	A product recall list was not posted.	Product recall list was posted.	4/30/2023
R 400.8325(1) Sanitization.	Multi-purpose tables were not washed, rinsed and sanitized before and after they are used for meals or snacks.	Staff have been provided training to wash, rinse and sanitize tables that are used for meals and snacks.	4/30/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Wagster".

Rebecca Wagster, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(269) 615-6055