



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 1, 2022

Andrew Augustin
Wayland Union Schools
507 W. Sycamore
Wayland, MI 49348

RE: License #: DC030022567
**Wayland Union Schools Community Preschool
Baker Elem
507 W Sycamore
Wayland, MI 49348**

Dear Mr. Augustin:

This letter is to advise you that the 02/22/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(6)(c) Children's records.	Two preschool children's health appraisals did not note whether there were any restrictions present for the children.	A checklist will be created to ensure that all sections of the medical evaluations are complete when checking student files.	3/11/2022
R 400.8146(1)(I) Information provided to parents.	The parent handbook did not contain a notice of the availability of the center's licensing notebook or the website where parents can access the child care rules.	Moving forward, the handbook will include all forms required by licensing.	2/25/2022
R 400.8161(5) Emergency procedures.	The child care center did not implement at least 1 fire drill quarterly, during the	Moving forward, a fire drill will be conducted quarterly for each classroom. If a class is not in	Quarterly

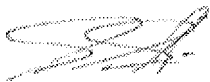
	2020 and 2021 calendar years.	session on the day of a school scheduled drill, and additional drill will be scheduled as a make-up.	
R 400.8161(6) Emergency procedures.	The child care center did not implement at least 2 tornado drills between the months of March through November of the 2020 and 2021 calendar years.	Moving forward, two tornado drills will be conducted between the months of March through November. If a class is not in session on the day of a school scheduled drill, and additional drill will be scheduled as a make-up.	Biannually

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Sean Shankin, Licensing Consultant
 Bureau of Community and Health Systems
 Unit 13, 7th Floor
 350 Ottawa, N.W.
 Grand Rapids, MI 49503