



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

September 29, 2022

Shannon Saxton-Murphy
 St. Mary's Visitation School
 2455 146th Ave
 Byron Center, MI 49315

RE: License #: DC030018856
St. Mary's Visitation Preschool
St Marys Visitation
2455 146th Ave
Byron Center, MI 49315

Dear Ms. Saxton-Murphy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 9/29/2022, I found *15 violations*. The violations are listed below and explained in the attached report:

R 400.8112(1)	Comprehensive background check; fingerprinting.
R 400.8112(2)(b)	Comprehensive background check; fingerprinting.
R 400.8112(2)(e)	Comprehensive background check; fingerprinting.
R 400.8113(2)	Program director qualifications; responsibilities.
R 400.8125(4)	Staff; volunteer; requirements.
R 400.8125(5)	Staff; volunteer; requirements.
R 400.8128	Staff; volunteer; tuberculosis.
R 400.8131(3)	Professional development requirements.
R 400.8131(4)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8131(10)	Professional development requirements.
R 400.8143(3)	Children's records.
R 400.8146(1)(m)	Information provided to parents.
R 400.8173(9)	Equipment.
R 400.8380(9)	Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 10/4/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

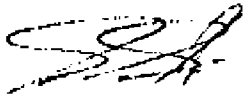
I recommend issuance of a first provisional license. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, you must notify this office in writing and an administrative hearing will be scheduled. Even if you don't accept the provisional license, you must still send us an acceptable corrective action plan.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Shankin', written over a faint dotted line.

Sean Shankin, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC030018856

Licensee Name: St. Mary's Visitation School

Licensee Address: 2455 146th Ave
Byron Center, MI 49315

Licensee Telephone #: (686) 681-9607

Licensee/Designee: Shannon Saxton-Murphy, Designee

Name of Facility: St. Mary's Visitation Preschool

Facility Address: St Mary's Visitation
2455 146th Ave
Byron Center, MI 49315

Facility Telephone #: (616) 681-9607

Original Issuance Date: 06/13/1985

Capacity: 16

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: PRESCHOOL
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/29/2022
 Date of Environmental Health Inspection: Pending
 Date of Fire Safety Inspection: Pending
 Date of Lead Hazard Risk Assessment, if applicable: N/A – building constructed 1983
 Date of Documentation of Playground Compliance, if applicable: A playground inspection was conducted by Tim Harvey of Midwest Playground Inspection. The inspection report was not dated.

	No. of Records Reviewed	
No. of children enrolled in care		20
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	9	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	9	

Persons Interviewed: Licensee/Licensee Designee
 Program Director
 Caregiving staff

Approved Child Use Space: The preschool room, the library, and the gymnasium/cafeteria are approved for child use space.
 Approved Program Director: N/A
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112	Comprehensive background check; fingerprinting.
	(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following: (c) A child care staff member.
One child care staff member was not determined eligible through the Michigan Comprehensive Background Check (CCBC) system prior to having unsupervised contact with children.	
R 400.8112	Comprehensive background check; fingerprinting.
	(2) An applicant or licensee shall do all of the following: (b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.
The completed and signed consent and disclosure packet was not maintained for one child care staff member.	
R 400.8112	Comprehensive background check; fingerprinting.
	(2) An applicant or licensee shall do all of the following: (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.
The child care facility did not appropriately maintain the connection/disconnection status of the Child Care Background Check (CCBC) system.	
R 400.8113	Program director qualifications; responsibilities.
	(2) A program director shall be present in the center in the following manner: (a) Full time for programs operating less than 6 continuous hours. (b) At least 50% of the time children are in care but not less than a total of 6 hours per day for programs operating 6 or more continuous hours.
There was no approved program director affiliated with the child care center.	
R 400.8125	Staff; volunteer; requirements.
	(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers

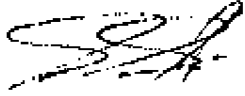
	who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.
The written policy regarding the screening and supervision of volunteers did not contain a statement that an individual registers on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.	
R 400.8125	Staff; volunteer; requirements.
	(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information: (a) The individual is aware that abuse and neglect of children is against the law. (b) The individual has been informed of the center's policies on child abuse and neglect. (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.
One child care staff member did not complete a written statement at the time of hiring indicating they are aware abuse/neglect is unlawful; they have been informed of the center's policies on abuse/neglect; the individual is aware they're required by law to immediately report suspected abuse/neglect to children's protective services.	
R 400.8128	Staff; volunteer; tuberculosis.
	A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.
One child care staff member did not have verification of freedom of communicable Tuberculosis on file.	
R 400.8131	Professional development requirements.
	(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

One child care staff member did not have confirmation of CPR or First Aid training.	
R 400.8131	Professional development requirements.
	(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.
One child care staff member did not have verification of completion of the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and the recognition and reporting of child abuse and neglect.	
R 400.8131	Professional development requirements.
	(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.
One child care staff member did not have verification of completion on the prevention and control of infectious disease training, including immunizations.	
R 400.8131	Professional development requirements.
	(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry: (a) Administration of medication. (b) Prevention of and response to emergencies due to food and allergic reactions. (c) Building and physical premises safety. (d) Emergency preparedness and response planning. (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants. (f) Precautions in transporting children, if applicable. (g) Child development.
One child care staff member did not complete Course 1 & 2 of the Health and Safety trainings. The core competencies noted in subrules (a) through (g) embedded within Course 1 & 2 of the Health and Safety trainings.	
R 400.8143	Children's records.
	(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

	<p>(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).</p> <p>(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.</p>
At least one child file did not contain a certificate of immunization or applicable waiver on file at the time of the child's initial attendance.	
R 400.8146	Information provided to parents.
	<p>(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:</p> <p>(m) The website where parents can access these rules is www.michigan.gov/michildcare.</p>
The written information packet provided to parents did not contain the bolded url for the child care licensing rules.	
R 400.8173	Equipment.
	(9) A first aid kit must be readily accessible to staff and securely stored in the center.
The preschool classroom did not contain a first aid kit.	
R 400.8380	Maintenance of premises.
	(9) A center shall adopt and implement an integrated pest management policy as required by section 8316 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.8316.
The child care center's integrated pest management policy did not specify the two advanced methods of notification prior to the application of pesticides.	

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a 1st provisional license to this child care facility.




10/4/2022

Sean Shankin
Licensing Consultant

Date

Approved By:



10/4/2022

Yolanda Sims
Area Manager

Date