



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

July 19, 2023

Shannon Saxton-Murphy
 St. Mary's Visitation School
 2455 146th Ave
 Byron Center, MI 49315

RE: License #: DC030018856
St. Mary's Visitation Preschool
St Marys Visitation
2455 146th Ave
Byron Center, MI 49315

Dear Ms. Saxton-Murphy:

This letter is to advise you that the 07/05/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|---|---|---|----------------------|
| R 400.8112(1)(c) Comprehensive background check; fingerprinting. | Two CCSM were not determined eligible through the CCBC prior to having unsupervised contact with child care children. | The CCBC was completed. | 5/23/2023 |
| R 400.8112(2)(b) Comprehensive background check; fingerprinting. | Two CCSM did not have a copy of their completed paperwork for the CCBC on file. | Fingerprinting completed – documentation on file. | 5/23/2023 |
| R 400.8112(2)(e) Comprehensive background check; fingerprinting. | The connection status on the CCBC did not accurately reflect the current number of CCSMs | Connection status was updated. | 5/26/2023 |

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| | working unsupervised with the preschool children. | | |
| R 400.8125(5) Staff; volunteer; requirements. | Three CCSM did not have a signed statement on file indicating they are aware abuse/neglect is unlawful; they have been informed of the center's policies on abuse/neglect; or that they are required by law to immediately report suspected abuse/neglect to children's protective services. | All staff members have completed the signed statement regarding abuse and neglect. | 5/26/2023 |
| R 400.8128 Staff; volunteer; tuberculosis. | One CCSM did not have verification of freedom of TB on file. | TB test results have been placed on file. | 5/23/2023 |
| R 400.8131(3) Professional development requirements. | One CCSM did not complete the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and the recognition of reporting child abuse and neglect prior to providing care with preschool children. | All trainings will be completed by CCSM. | 8/15/2023 |
| R 400.8131(4) Professional development requirements | One CCSM did not complete the prevention and control of infectious disease training, including immunizations prior to having unsupervised contact with children. | All trainings will be completed by CCSM. | 8/15/2023 |
| R 400.8131(5) Professional development requirements | One CCSM did not complete Course 1 & 2 of the Health and Safety Trainings within 90 days of employment. | All trainings will be completed by CCSM. | 8/15/2023 |
| R 400.8131(6) Professional development requirements | The program director did not complete the 16 hours of professional development training for 2022. One CCSM did not complete the 16 hours of | All CCSM will complete 16 clock hours of professional development training annually. | 8/15/2023 |

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| | professional development training for the 2021 or 2022 years. | | |
| R 400.8131(10) Professional development requirements | Three CCSM files did not contain verification of CPR & first aid. | CPR and First Aid training will be completed. | 8/15/2023 |
| R 400.8131(12) Professional development requirements | One CCSM did not complete the 2021 or 2022 Health and Safety Refresher trainings. | All trainings will be completed by CCSM. | 8/15/2023 |
| R 400.8143(3) Children's records. | Two of twenty-two preschool files did not contain an immunization certificate and/or waiver on file. | New policy put in placed for 2023-2024 year have been implemented to maintain child files for accuracy. | 8/15/2023 |
| R 400.8143(6)(c) Children's records. | Nine of twenty-two preschool files reviewed did not contain health appraisals. | New policy put in placed for 2023-2024 year have been implemented to maintain child files for accuracy. | 8/15/2023 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Sean Shankin, Licensing Consultant
Bureau of Community and Health Systems

Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503