



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 31, 2023

Erin Wyma
Holland Christian Schools
956 Ottawa
Holland, MI 49423

RE: License #: DC030016779
South Side Christian Preschool
913 Pine St
Holland, MI 49423

Dear Ms. Wyma:

This letter is to advise you that the 01/30/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(a) Comprehensive background check; fingerprinting.	Two personnel did not complete and sign the consent and disclosure documentation prior to being fingerprinted.	Personnel completed and signed the consent and disclosure documentation.	1/26/2023
R 400.8125(3) Staff; volunteer; requirements.	Public sex offender registry (PSOR) clearances were not completed on supervised volunteers.	PSOR clearances have been completed on all supervised volunteers and are on file in the school office.	1/27/2023
R 400.8125(4) Staff; volunteer; requirements.	A written policy regarding screening and supervision of staff and volunteers had not been developed.	A written policy regarding screening and supervision of staff and volunteers will be	2/8/2023

		developed and included in the parent handbook.	
R 400.8125(5) Staff; volunteer; requirements.	Written abuse/neglect statements were not signed and dated by one child care staff member at the time of hiring.	Written abuse/neglect statements will be signed by staff and volunteers.	2/8/2023
R 400.8161(2)(b) Emergency procedures.	Written emergency procedures did not include an address of the relocation site or how children will be safely moved there.	Written emergency procedures now include the address of the relocation site and how children will be safely moved there.	1/27/2023
R 400.8176(5)(a) Sleeping equipment.	Preschoolers who attend 5 or more continuous hours were not provided a cot or mat for napping.	Additional mats have been ordered so that all preschoolers will be provided a mat for napping.	2/8/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event

that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rebecca Wagster".

Rebecca Wagster, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P O Box 30664
Lansing, MI 48909
(269) 615-6055