



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 7, 2023

Daniel O'Connor
Alcona Community Schools
PO Box 249
51 N Barlow Rd
Lincoln, MI 48742

RE: License #: DC010404558
Alcona Tiny Tigers
181 N Barlow Rd
Lincoln, MI 48742

Dear Mr. O'Connor:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/03/2023, I found two violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110(6) Applicant; licensee; licensee designee; requirements.

R 400.8125(5) Staff; volunteer; requirements.

Due to the violations, you must send us a corrective action plan by 04/27/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 590-0191.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jeannie Ellis, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909 (989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC010404558
Licensee Name:	Alcona Community Schools
Licensee Address:	PO Box 249 51 N Barlow Rd Lincoln, MI 48742
Licensee Telephone #:	(989) 736-6212
Licensee/Designee:	Daniel O'Connor, Designee
Name of Facility:	Alcona Tiny Tigers
Facility Address:	181 N Barlow Rd Lincoln, MI 48742
Facility Telephone #:	(989) 736-8146
Original Issuance Date:	09/23/2020
Capacity:	18
Age Range:	Ages 3 years 0 months Thru 6 years
Program Components:	GSRP

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/03/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 01/11/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	16	14	
No. of staff employed	6	6	
No. of volunteers	0	0	
No. of children present at time of inspection	14		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	14		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The center has two rooms approved for child use at this time: room 18 is approved for child use, and the gymnasium.
 Approved Program Director: Ms. Desiree Renz will be the new approved program director
 Approved Central Administrator: none.
 Approved Variances: none
 Key Indicator Inspection: no.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

There were no staff attendance records on file and no staff attendance for me to review on site.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Two child care staff members did not have signed written statements regarding child abuse and neglect on file.

IV. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan, and the completion of Ms. Renz's program director approval, I recommend the renewal of this child care center license (capacity 18).

Jeannie C. Ellis

April 7, 2023

Jeannie Ellis
Licensing Consultant

Date