



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 27, 2023

Daniel O'Connor  
Alcona Community Schools  
PO Box 249  
51 N Barlow Rd  
Lincoln, MI 48742

RE: License #: DC010404558

RE: SI LOG #: **Alcona Tiny Tigers**  
**181 N Barlow Rd**  
**Lincoln, MI 48742**

Dear Mr./Ms. O'Connor:

This letter is to advise you that the corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under Statewide Search for Licensed Child Care Centers and Homes. A description of each type of report and corrective action plans can be found under Overview of Licensing Reports.

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 (6)	There were no staff attendance records on file and no staff attendance for me to review on site.	A new sign in/sign out form specific to staff and volunteers was created and to be utilized moving forward.	04/03/2023
R 400.8125 (5)	Two child care staff members did not have signed written statements regarding child abuse and neglect on file.	Upon realizing we did not have signed written statements for two staff members, we have obtained them immediately.	04/03/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (866) 865-0006.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(989) 590-0191