



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 24, 2020

Staci Dubuque
Alcona Cooperative Nursery
P O Box 55
Lincoln, MI 48742

RE: License #: DC010270525
Alcona Cooperative Nursery
116 S State Street
Harrisville, MI 48740

Dear Ms. Dubuque:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 11/17/2020, I found one violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131 Professional development requirements.

Due to the violations, you must send us a corrective action plan by 12/13/2020. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jeannie Ellis, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave, suite 3
Gaylord, MI 49735
(989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC010270525
Licensee Name:	Alcona Cooperative Nursery
Licensee Address:	116 S State St Harrisville, MI 48740
Licensee Telephone #:	(989) 724-6031
Licensee/Designee:	Staci Dubuque, Designee
Name of Facility:	Alcona Cooperative Nursery
Facility Address:	116 S State Street Harrisville, MI 48740
Facility Telephone #:	(989) 724-5318
Original Issuance Date:	10/11/2004
Capacity:	12
Age Range:	Ages 3 years 0 months Thru 5 years 11 months
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/17/2020
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 07/03/2017
 Date of Lead Hazard Risk Assessment, if applicable: 01/20/2017
 Date of Documentation of Playground Compliance, if applicable: NA

		No. of Records Reviewed
No. of children enrolled in care	6	6
No. of staff employed	1	1
No. of volunteers	9	9
No. of children present at time of inspection	6	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	2	
No. of children interviewed/observed	6	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: The approved child use space includes the first classroom on the west side of the M-72 entrance.
 Approved Program Director: Ms. Staci Dubuque is the approved program director.
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131

Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Ms. Staci Dubuque does not have current valid CPR certification. Her last CPR certification was completed 08/22/2018.

IV. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan, I recommend the renewal of this child care center license (capacity 12) to a regular status.

Jeannie C. Ellis

November 24, 2020

Jeannie Ellis
Licensing Consultant

Date