



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
DIRECTOR

2/16/2024

Staci Dubuque  
Alcona Cooperative Nursery  
116 S State Street, Harrisville, MI, , 48740

License Number: DC010270525

Dear Staci Dubuque,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8170(11)	During the onsite inspection I observed children playing on the residential grade elevated equipment. This equipment is not approved for use by the children enrolled in the center. Staci Dubuque reported previously that the equipment could not be removed because it belonged to the church and was only used by the church.	On the day that you visited, we were outside playing in the snow. Several children had my attention, while a couple of children started playing on the outdoor equipment at the church. I do remind the children to play with other play items instead of the two structures that are on the premise. As of January 16, 2024, I reminded the parents that if they are volunteering, we need to remain near the play equipment to redirect the children away from it. I will maintain	01/16/2024

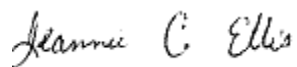
		compliance by providing enough activities to keep children's attention away from play structure and be consistent with the reminders.	
722.115n(1)	I observed an unsupervised volunteer during the onsite inspection on 01/12/24 who had not been deemed eligible in the comprehensive background check system.	As of January 19, 2024, the Grandma that was volunteering in the preschool is now eligible in the comprehensive background check system. I registered her in our system. I will maintain compliance by only allowing members that are in the comprehensive background check system volunteer as the main volunteer in the classroom.	01/19/2024
722.115n(3)	There were 12 individuals connected in the comprehensive background check system that did not have signed consent and disclosure forms on file.	As of January 15, 2024 all of the consent and disclosure forms for the comprehensive background check system are in the same file folder. I compiled the forms from two folders into one folder. I had started a new folder for the new families in the program this year and forgot to add the forms for the families that returned from last year. I will maintain compliance by keeping one folder for all the volunteers...new and returning.	01/15/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Jeannie Ellis at (989) 590-0191 or [ellisj2@michigan.gov](mailto:ellisj2@michigan.gov). In the event that Jeannie Ellis is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant