



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 11/07/2023  
**Date of Report:** 11/7/2023

Licensee Name(s)	License Number
Northeast Michigan Community Service Agency	DC010017070
Capacity	Facility Name
20	Alcona ECC
Program Type	Licensee Designee(s)
Center	Debora Jean Wigle Brenda Lee Bradbury
Central Administrator(s)	Program Director(s) Name
	Kimberly Ann Laube <b>Qualifications:</b> R 400.8113(7)(b) (9). <b>Date PD Approved:</b> 11/16/2018
Facility Address	Mailing Address
161 N. Barlow, Harrisville, MI, 48740	2569 US 23 South, Alpena, MI, 49707
Facility Phone Number	Facility Email Address
9897363713	alcona@nemcsa.org

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Jeannie Ellis, at (989) 590-0191. In the event that Jeannie Ellis is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
646	0	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
11:16	6: 3	0: 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
11: 11	3: 3	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Renewal inspection	11/07/2023	No violations
<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>
		<i>Conclusion</i>

<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>
R 400.8131(6)	All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

<b>Hours of Operation</b>
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Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:30 AM To 3:00 PM	07:30 AM To 3:00 PM	07:30 AM To 3:00 PM	07:30 AM To 3:00 PM	07:30 AM To 3:00 PM		

Bureau Recommendation
I recommend the renewal of this child care center (capacity 20).

Approved By:			
<i>Jeannie C. Ellis</i>		11/07/2023	
Jeannie Ellis			
<b>Licensing Consultant</b>	<b>Date</b>		